

# CAPRICORN DISTRICT MUNICIPALITY



## 1<sup>st</sup> QUARTER PERFORMANCE MANAGEMENT REPORT 2012/13

**FINANCE DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>st</sup> QUARTERLY TARGET</b>	<b>QUARTERLY PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>BUDGET AND TREASURY</b>								
Budget Monitoring	Number of accurate Budget Reports prepared and submitted to management and Mayoral committee	12 Accurate Budget Reports prepared and submitted to management and Mayoral committee on time	3 accurate budget reports prepared and submitted on time.	<b>Achieved</b>  3 Accurate budget reports prepared and submitted on time.	Nil	Nil	None	None
Budget Preparation	Number of process plan, tabled and adopted credible budget documents	1 Approved 2013/14 credible budget to be tabled and adopted as per MFMA timelines	1 Budget/ IDP process plan prepared and submitted to council by 31 <sup>st</sup> August 2012 for adoption	<b>Achieved</b>  1 Budget/ IDP process plan prepared and submitted to council by 31 <sup>st</sup> August 2012 for adoption	Nil	Nil	None	None
Submission of Annual Financial Statement	Number of Annual Financial Statements submitted	1 Quality 2011/12 Annual Financial Statements (AFS)	One 2011/12 Annual Financial Statements (AFS) submitted by 31 <sup>st</sup> August 2012	<b>Achieved</b>  One 2011/12 AFS submitted by 31 <sup>st</sup> August 2012	Nil	Nil	None	None

s		submitted by 31 <sup>st</sup> August 2012						
Preparation of quarterly Annual Financial Statements (AFS)	Number of Quarterly financial statements prepared a month after the end of the quarter	3 Quarterly financial statements prepared	Target set from second quarter	<b>Target set from second quarter</b>	Nil	Nil	None	None
Audit opinion reporting	Number of Unqualified Audit opinion	1 Unqualified Audit Opinion	Target to be met in second quarter	<b>Target to be met in second quarter</b>	Nil	Nil	None	None
Treasury management and training	Percentage liquidity ratio with positive bank balance	Positive Bank Balance with liquidity ratio 1.1	60% liquidity ratio	<b>Achieved</b>  100% of liquidity ration met with 1,5:1	Nil	Nil	None	None
Percentage of R6 Million reclaimed Value	Percentage of R6 Million reclaimed vat	100% of R6 Million set aside for Capital Replacement	25% of R6 Million contributed towards Capital Replacement Reserve Fund	<b>Not achieved</b>  No progress	Nil	Nil	Value Added Tax (VAT) refunds not yet received. An assessment	Submitted some invoices in the previous year relating to June 2010 invoices to

Added Tax (VAT) contributed towards Capital Replacement Reserve Fund	contributed towards capital replacement reserve funds	Reserve Fund					was raised of invoices relating to June 2010.	SARS and will follow up on the reassessment.
Number of District Finance Management held per quarter	Number of district finance management held per quarter	4 District Finance Management seminar held per quarter	1 District Finance Management seminar held per quarter	<b>Achieved</b> 1 District Finance Management seminar held on the 27 <sup>th</sup> September 2012	Nil	Nil	None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>st</sup> QUARTERLY TARGET</b>	<b>MONTHLY PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE ACTION PLAN</b>
<b>EXPENDITURE</b>								
Salaries payment	Number of salaries and benefits paid	12 monthly salaries payments	3 monthly salaries and benefits paid in time	<b>Achieved</b> 3 salary payment done in time	Nil	Nil	None	None
Employee benefit valuation	Number of disclosure requirements for	1 disclosure requirement in terms of Generally	1 disclosure requirement in terms of Generally	<b>Achieved</b> 1 disclosure requirement in	R100 000	0 (0%)	None	None

	employee benefit valuation in terms of Generally Recognised Accounting principles (GRAP)	Recognised Accounting principles (GRAP) in the Annual Financial Statement	Recognised Accounting principles (GRAP) in the Annual Financial Statement	terms of Generally Recognised Accounting principles (GRAP) was included in the Annual Financial Statement				
Salaries reconciliation	Number of reconciliation performed	12 monthly reconciliation	3 salaries reconciliation	<b>Achieved</b> 3 salaries reconciliation done	Nil	Nil	None	None
Assets reconciliation	Number of reconciliation performed	12 monthly reconciliation	3 Assets reconciliation	<b>Achieved</b> 3 Assets reconciliation	Nil	Nil	None	None
Assets unbundling	Percentage of asset under construction unbundled	100% of Assets Under Construction unbundled	25% of Assets Under Construction unbundled	<b>Not achieved</b> Unbundling of assets is in progress.	1 000 000	0 (0%)	Delays in completion of unbundling of completed assets.	Expedite the unbundling of assets under construction.
Petty cash reconciliation	Number of reconciliations performed	12 monthly reconciliation	3 Petty cash reconciliation	<b>Achieved</b> 3 Petty cash reconciliation	Nil	Nil	None	None

Petty cash replenishment	Percentage of petty cash replenishment in compliance with petty cash disbursement regulations	100% of petty cash replenishment in compliance with petty cash disbursement regulations	100% of petty cash replenishment in compliance with petty cash disbursement regulations	<b>Achieved</b> 100% of petty cash replenishment in compliance with petty cash disbursement regulations	Nil	Nil	None	None
Creditors reconciliation	Number of reconciliations performed	12 monthly reconciliation	3 Creditors reconciliation	<b>Achieved</b> 3 Creditors reconciliations done	Nil	Nil	None	None
Payment of service providers within 30 days	Percentage of service providers paid within 30 days	100% of service providers invoices paid within 30 days from date of receipt	85% of service providers invoices paid within 30 days from date of receipt	<b>Achieved</b> 90% of service providers paid within 30 days from date of receipt	Nil	Nil	Late submission of invoices to expenditure section by service providers	Register available for none completed documents from service providers

PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	MONTHLY PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
<b>SUPPLY CHAIN MANAGEMENT</b>								
Development of procurement schedule	Percentage completion of Development of procurement schedule	100% Development of procurement schedule	100% completion of Development of procurement schedule	<b>Achieved</b> Procurement schedule is 100% completed	Nil	Nil	None	None
Updating of the database for Service Providers	Percentage of Updating of the database for Service Providers	100% of updating the data base of service providers	100% of updating the data base of service providers	<b>Achieved</b> Data base of service providers 100% updated.	Nil	Nil	None	None
Bid Specification committee meetings	Number of Bid Specification committee meetings	40 meetings for Bid Specification	10 meetings for Bid Specification	<b>Not achieved</b> 6 meetings completed	Nil	Nil	Delays in finalising the specifications	Specifications are to be finalized by October 2012
Keep stock register and updated regularly.	Number of Updated Stock register	4 Updated Stock register	1 updated stock register	<b>Achieved</b> 1 updated stock register.	Nil	Nil	None	None

Stock taking.	Number of stock taking done	12 stock taking	3 stock taking	<b>Achieved</b> 3 stock taking completed	Nil	Nil	None	None
Reduction in stock losses	Percentage reduction in stock losses	100% reduction in stock losses	100% reduction in stock losses	<b>Achieved</b> No losses recorded. (100%)	Nil	Nil	None	None
Inventory management reporting	Number of inventory management reports	12 inventory management reports	3 inventory management report	<b>Achieved</b> 3 inventory management reports done	Nil	Nil	None	None
Bid evaluation meetings	Number of Bid Evaluation Meetings	24 meetings for Bid Evaluation	6 meeting for bid evaluation	<b>Achieved</b> 7 Bid Evaluation Meetings held.	Nil	Nil	None	None
Bid adjudication meetings	Number of Bid Adjudication Meetings	24 meetings for Bid Adjudication	6 meeting for bid adjudication	<b>Achieved</b> 6 Bid Adjudication Meetings Held.	Nil	Nil	None	None
Compliance with bid committee meetings schedule	Percentage compliance with bid committee meetings schedule	100% compliance with bid committee meetings schedule	100% compliance with bid committee meeting schedule.	<b>Achieved</b> 100% compliance with bid committee meeting schedule.	Nil	Nil	None	None
Issuing of orders	Percentage of orders	100% of orders issued	100% of all request made to	<b>Achieved</b> 100% orders	Nil	Nil	None	None

	issued		issue order	issued.				
Invoices processed for payment within 30 days	Percentage of Invoices processed for payment within 30 days	100% of Invoices processed for payment within 30 days	100% of all invoices received processed within 30 days	<b>Achieved</b> 100% of all invoices received processed within 30 days	Nil	Nil	None	None
Reports produced on the monitoring of service providers	Number of reports produced on the monitoring of service providers	12 reports produced on the monitoring of service providers	3 reports produced on monitoring of service providers	<b>Not achieved</b> No reports produced.	Nil	Nil	Delays in the completion of analysis report.	Analysis Report will be completed by end October 2012.
Projects' evaluation reports completed and submitted to adjudication	Number of evaluation reports completed and submitted to adjudication as	60 of evaluation reports completed and submitted to adjudication as	60 projects, evaluation reports completed and submitted to adjudication	<b>Not achieved</b> 33 evaluation reports completed and submitted.	Nil	Nil	<ul style="list-style-type: none"> <li>• 11 project specifications from Molemole Municipality were not submitted due to water shortages.</li> <li>• Outstanding 17 projects still at Evaluation stage</li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure department is currently testing the areas for sufficient water.</li> <li>• Projects will be completed by October 2012</li> </ul>
Projects' adjudication reports	Number of adjudication reports	60 projects adjudication reports	60 projects adjudication reports completed	<b>Not achieved</b> 28 reports	Nil	Nil	11 Projects still at planning due to water	<ul style="list-style-type: none"> <li>• 11 projects to be advertised</li> </ul>

completed and submitted for approval/appointment	completed and submitted for approval/appointment	completed and submitted to adjudication	and submitted to adjudication	adjudicated.			challenges in Molemole local municipality, 17 still at evaluation stage, 5 under adjudication.	by end October 2012. <ul style="list-style-type: none"> <li>22 projects to be completed in the second quarter.</li> </ul>
Capacity Building of Service Providers	Number of Capacity Building of Service Providers	1 Capacity Building of Service Providers	Target set for second quarter	<b>Target set for second quarter</b>	318 000.00	0 (0%)	None	None
Capacity building of Bid Committee members	Number capacity building of Bid Committee members	1 capacity building of Bid Committee members	1 of capacity building of bid committee members	<b>Achieved</b> 1 Bid training offered by Provincial treasury in September 2012	Nil	Nil	None	None
Record keeping of SCM documents	Percentage of Record keeping of SCM documents	100% documents kept safe	100% documents kept safe	<b>Achieved</b> 100% of Documents kept safe.	Nil	Nil	None	None
Monitoring of fruitless and irregular expenditure	Percentage fruitless and irregular expenditure	0% fruitless and irregular expenditure	0% fruitless and irregular expenditure	<b>Achieved</b> No fruitless and irregular expenditure incurred. (0%)	Nil	Nil	None	None

Monitoring of deviations from SCM Policy	Percentage Deviations from SCM Policy	0% Deviations from SCM Policy	0% deviations from SCM policy	<b>Achieved</b> 2 deviations approved by the Bid Adjudication Committee and Accounting Officer in line with supply chain management policy.	Nil	Nil	None	None
Monitoring compliance with SCM policy in calculation of preference points	Percentage Compliance with SCM policy in calculation of preference points	100% Compliance with SCM policy in calculation of preference points	100% compliance with SCM policy in calculation of preference policy	<b>Achieved</b> 100% compliance with SCM policy.	Nil	Nil	None	None
Ensuring empowerment of Historically Disadvantaged Individuals (HDI) Groups	Percentage of empowerment projects targeted	80% of empowerment projects targeted	80% projects targeted for empowerment	<b>Achieved</b> 100% projects awarded to emerging companies (i.e. Historically Disadvantaged Individuals (HDI)).	Nil	Nil	None	None
Ensuring empowerment of	Percentage of contracts offered to	30% of contracts offered to	30% contracts offered to women	<b>Not achieved</b> Percentage of	Nil	Nil	Current evaluation system does not	Request for assistance will be forwarded to

Women.	women	women		contracts offered to women not yet determined.			identify women contribution due Broad Black Based Economic Empowerment (BBBEE) evaluation already been made.	Provincial Treasury on evaluation of women as per BBBEE.
Implementation of bid committees' decisions within reasonable time.	Number of days Turnaround Time in implementing bid committees' decisions	5 working days in implementing bid committees' decisions	5 working days in implementing bid committee's decision	<b>Achieved</b> Bid committee decisions implemented within 5 working days.	Nil	Nil	None	None
Appointment of service providers within reasonable time.	Number of days on Turnaround time of appointment of service providers	14 days on Turnaround time of appointment of service providers	14 working days in appointment of service providers	<b>Achieved</b> Service providers appointed within 14 working days.	Nil	Nil	None	None
Ensure compliance with mandatory tender rules (including	Percentage Compliance with mandatory tender rules (including attachment	100% Compliance with mandatory tender rules	100% compliance with mandatory tender rules	<b>Achieved</b> 100% compliance to tender rules.	Nil	Nil	None	None

attachmen t of key document ation)	of key documentati on)							
Deliver quality goods and services within set timeframe s.	Percentage of quality goods and services delivered within set time frames.	100% of quality goods and services delivered within set time frames.	100% quality goods and services within set timeframes	<b>Achieved</b>  100% Quality services and goods procured.	Nil	Nil	None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>st</sup> QUARTERLY TARGET</b>	<b>QUARTERLY PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACT ION PLAN</b>
<b>INCOME</b>								
Revenue collection of the district	Percentage of collection compared to billing	30% collection of water debts	15% collection of water debts	<b>Not achieved</b>  Percentage collection of water debts not yet determined.	Nil	Nil	Percentage collection of water debts not yet determined due to reports not yet submitted by Local Municipalities.	EOH Consulting is finalising the reporting format and is assisting municipalities in drawing reports from the system.
Revenue Enhancem ent Strategy	Percentage implementat ion of Revenue Enhancemen t Strategy	100% implementati on of Revenue Enhancemen t Strategy	Target set for second quarter	<b>Target not set for the quarter.</b>	Nil	Nil	None	None

Billing support-water ring fencing	Number of billing reports received and posted on the system on a monthly basis	12 billing reports received and posted on the system on a monthly basis	3 billing reports received and posted on the system on a monthly basis	<b>Not achieved</b> No billing reports received	R 4 000 000.00	R 3 362 400.00 (84%)	No billing reports received due reports not submitted by Local Municipalities.	EOH Consulting is finalising the reporting format and is assisting municipalities in drawing reports from the system.
Enforcement of by-laws	Percentage Promulgation of credit control, debt collection and tariff by-laws	100% Promulgation of credit control, debt collection and tariff by-laws	100% enforcement of credit control, debt collection and tariff by-laws	<b>Not achieved</b> Credit control, debt collection and tariff by-laws not yet enforced.	Nil	Nil	Delays in finalizing the drafting of credit control and debt collection by-law, and tariff by-law.	A process plan has been developed outlining activities that must be done for by-laws to be enforceable.
Water Service Authority/ Water Service provider (WSA/WSP) service level agreement	Number of Water Service Authority/ Water Service provider (WSA/WSP) committee meetings sittings on a	12 WSA/WSP committee meetings held with resolutions implemented	3 Water Service Authority/ Water Service provider (WSA/WSP) committee meetings held with resolutions implemented	<b>Not achieved</b> Water Service Authority/ Water Service provider (WSA/WSP) committee meetings not held as planned.	Nil	Nil	Water Service Authority/ Water Service provider (WSA/WSP) agreements not yet signed.	Water Service Authority/ Water Service provider (WSA/WSP) agreement currently under review.

	monthly basis							
Recording of sundry income.	Number of reconciliations of income and payments due to CDM	12 reconciliations of income and payments due to CDM	3 Reconciliations of income and payments due to CDM	<b>Achieved</b> 3 Reconciliations of income and payments due were done	Nil	Nil	None	None
Information Technology (IT) Assessment	Percentage Assessment of Information Technology (IT) in local municipalities (billing system)	100% Information Technology (IT) assessment report completed and implemented by the third quarter	Target set for third quarter	<b>Target not set for the quarter.</b>	Nil	Nil	None	None

INFRASTRUCTURE SERVICES DEPARTMENT								
PROJECTS /ACTIVITY	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	PROGRESS	TOTAL BUDGET (OPEX/CAPE X)	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
<b>PLANNING AND DEVELOPMENT</b>								
Magongoa Water Supply to 151 households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 900 000.00	0 (0%)	Delay in appointment of service providers	Expedite appointment of service providers
Phaudi Water Supply to 177 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	468 253.21 (12%)	Late appointment of service provider	Service provider appointed.
Rankhuwe Water Supply to 167 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 900 000.00	528 095.82 (13.5%)	Delay in appointment of service providers	Expedite appointment of service providers

Hwibi Water Supply to 200 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	4 400 000.00	626 290.66 (14.2%)	Delay in appointment of service providers	Expedite appointment of service providers
Masehlong Water Supply to 189 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	4 400 000.00	576 607.35 (13.1%)	Late appointment of service provider	Service provider appointed.
Kgomo School Water Supply	% Construction progress	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider procured.	800 000.00	501 455.22 (62.68%)	None	None
Rapitsi Water Supply to 164 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	4 400 000.00	519 266.03 (11.8%)	Delay in appointment of service providers	Expedite appointment of service providers
Ngwanallela Water Supply to 133 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	4 400 000.00	588 780.18 (13.3%)	Late appointment of service provider	Service provider appointed.

Maineleng Water Supply to 98 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	612 141.99 (15.6%)	Late appointment of service provider	Service provider appointed.
Boetse Water Supply to 97 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	526 021.66 (13.4%)	Late appointment of service provider	Service provider appointed.
Manyapye Water Supply to 127 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	535 964.88 (13.7%)	Late appointment of service provider	Service provider appointed.
Naledi Water Supply to 119 Households	% planning	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	640 797.12 (16.4%)	Late appointment of service provider	Service provider appointed.
Moetagare Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	1 000 000.00	0 (0%)	None	None
Terrebrugge Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	1 000 000.00	0 (0%)	None	None

Mabitsela Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	1 000 000.00	0 (0%)	None	None
Kgabo Park Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	1 000 000.00	0 (0%)	None	None
Ga-Selolo Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	1 000 000.00	0 (0%)	None	None
Lepotlako Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	700 000.00	0 (0%)	None	None
Sekuruwe Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	900 000.00	0 (0%)	None	None
Senwabarwana Bulk Water Supply to 167 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	5 026 456.00	1 017 002.34 (20.2%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes

Mokumuru Water Supply to 64 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 000 000.00	295 440.06 (9.8%)	Delay in appointment of service providers	Expedite appointment of service providers
Inveraan Water Supply to 144 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	3 000 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Avon, My Darling Ward 1 to 193 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	1 000 000.00	325 638.32 (32.5%)	Late appointment of service provider	Service provider appointed.
Makgari Bulk Water Supply to 134 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	3 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Arrie Bulk Water Supply to 178 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	4 400 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes

Berseba(Motadi) Bulk Water Supply to 31 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 400 000.00	533 666.08 (15.6%)	Delay in appointment of service providers	Expedite appointment of service providers
Aurora B Bulk Water Supply to 42 Households	% Construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 900 000.00	0 (0%)	Delay in appointment of service providers	Expedite appointment of service providers
Witten (900 sites) Bulk Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	1 200 000.00	0 (0%)	None	None
Windhoek Extension Bulk Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	400 000.00	0 (0%)	None	None
My Darling Extension Reticulation Bulk Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	400 000.00	0 (0%)	None	None
De Villiersdale Bulk Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	400 000.00	0 (0%)	None	None

Indermark Bulk Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	400 000.00	0 (0%)	None	None
Blackhill Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Achieved</b> Service provider appointed	400 000.00	0 (0%)	None	None
Diepsloot Bulk Water Supply	% planning	100% planning completed	Procurement of Service Providers	<b>Not Achieved</b> Service provider appointed	400 000.00	0 (0%)	None	None
Avon Bulk Water Supply to 816 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	4 400 000.00	655 149.33 (14.9%)	Late appointment of service provider	Service provider appointed.
Glenfernis Phase 2 Water Supply to 75 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	378 232.47 (9.7%)	Late appointment of service provider	Service provider appointed.
Eldorado Phase 1 Water Supply to 207 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 900 000.00	389 550.70 (10%)	Late appointment of service provider	Service provider appointed.

Lekgwara Water Supply	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	5 000 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Sweethome Water Supply	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	1 000 000.00	0 (0%)	Delay in appointment of service providers	Expedite appointment of service providers
Kgatla Water Supply	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	1 500 000.00	104 836.50 (7%)	Delay in appointment of service providers	Expedite appointment of service providers
Groothoek Regional Water Supply (Ga-Molapo reticulation) to 459 Households	% construction progress	Construction & commissioning	Planning and construction	<b>Not Achieved</b> Service provider appointed	2 900 000.00	488 868.87 (16.8%)	Late appointment of service provider	Service provider appointed.
Groothoek (Mathibela) to 715 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed	2 000 000.00	609 988.59 (30.5%)	Delay in appointment of service	Expedite appointment of service providers

				Project at tender evaluation stage			providers	
Groothoek (Moshengo ville reticulation) to 163 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	2 000 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Groothoek/ Specon RWS Reticulate Sehlabeng and Mashego to 111 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	2 000 000.00	237 67.32 (1.2%)	Delay in appointment of service providers	Expedite appointment of service providers
Groothoek (Matjatji Reticulation ) to 93 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	2 900 000.00	256 178.57 (8.8%)	None	None
Groothoek (Matlharolla Reticulation ) to 165 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	2 000 000.00	183 258.83 (9.2%)	Delay in appointment of service providers	Expedite appointment of service providers

Groothoek (Moletlane Yard Connection) to 892 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 000 000.00	369 865.14 (12.3%)	None	None
Groothoek (Lebowakgomo) to 1969 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	9 900 000.00	577 287.29 (5.8%)	Delay in appointment of service providers	Expedite appointment of service providers
Stocks (Madisha Leolo Yard Connection) to 77 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	2 900 000.00	305 464.33 (10.5%)	Delay in appointment of service providers	Expedite appointment of service providers
Groothoek (Madisha Ditoro) to 386 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	2 900 000.00	630 827.91 (21.7%)	Late appointment of service provider	Service provider appointed.
Mphahlele RWS (Nkotokwane Yard Connection) to 157 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	2 000 000.00	173 188.45 (8.6%)	Delay in appointment of service providers	Expedite appointment of service providers

Mphahlele RWS (Seleteng Reticulation & Yard Connection) to 1256 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	2 900 000.00	495 043.70 (17.1%)	Delay in appointment of service providers	Expedite appointment of service providers
Mphahlele RWS (Mamaolo Upgrading) to 145 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	2 000 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Mphahlele RWS (Mashite Yard Connection) to 401 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	2 900 000.00	358 209.36 (12.4%)	Late appointment of service provider	Service provider appointed.
Mathabatha RWS (Matatane) to 200 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	2 000 000.00	171 977.12 (8.6%)	Late appointment of service provider	Service provider appointed.
Mathabatha RWS (Mphaaneng Bulk Line) to 153 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 400 000.00	338 471.70 (10%)	Low yielding boreholes delayed the finalization of designs	Expedite the appointment of service provider

Dublin and Mahlatjane WS to 15 Households	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	3 000 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Ramokgopa RWS (Ga-Joel, Ramoroko) Bulk supply & storage	% construction progress	100% planning completed	Procurement of Service Providers	<b>Not Achieved</b> Service provider appointed	327 000.00	0 (0%)	None	None
Greenside and Riverside RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	4 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Eisleben BWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	3 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the appointment of service provider
Matseke, Sefene and Ramajowe RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	5 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes

Nyakelane and Sekhokho RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	1 765 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Dikgading, Sekonye, Mphakane and Springs	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	4 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Mamotshana, Makgato, Sekalegolo RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	2 086 260.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Mogwadi RWS	% planning	100% planning completed	Procurement of Service Providers	<b>Not Achieved</b> Service provider procured.	600 000.00	0 (0%)	None	None
Ramokgopa/Botlokwa RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	80 000.00	0 (0%)	Late appointment of service provider	Service provider appointed.

Sekakeni, Polatla, Sione and Dikgolane RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	4 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Sephala, Mokopu, Thoka, Makwetja RWS	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – Draft tender document submitted	4 900 000.00	0 (0%)	Low yielding boreholes delayed the finalization of designs	Expedite the drilling of more boreholes
Water Services Development Plan	Reviewed Water Services Development Plan	Reviewed Water Services Development Plan	Development and approval of the terms of reference	<b>Achieved</b> Terms of reference developed	1 500 000.00	0 (0%)	Delays from DWA in submitting the revised Water Services Development Plan format.	Revised Water Services Development Plan format received from Department of Water Affairs.
Matoks Bulk Water Supply	Availability of an approved funding model report	Approved funding model report	Procurement of service providers for investigations	<b>Not Achieved</b> Terms of reference developed and submitted to National Treasury for approval	1 000 000.00	0 (0%)	Awaiting a way forward from National Treasury	Constant engagement with National Treasury

Glen Alpine Bulk Water Supply	Availability of an approved funding model report	Approved funding model report	Procurement of service providers for investigations	<b>Not Achieved</b> Terms of reference developed and submitted to National Treasury for approval	1 000 000.00	0 (0%)	Awaiting a way forward from National Treasury	Constant engagement with National Treasury
Flag Boshelo Bulk Water Supply	Availability of an approved funding model report	Approved funding model report	Procurement of service providers for investigations	<b>Not Achieved</b> Terms of reference developed and submitted to National Treasury for approval	1 000 000.00	0 (0%)	Awaiting a way forward from National Treasury	Constant engagement with National Treasury
<b>PROJECTS</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>SANITATION</b>								
Senwabarwana X7 Sewerage	% construction progress	Bulk Sewer Pipeline	Construction 25% complete	<b>Not Achieved</b> Service provider appointed	3 400 000.00	0 (0%)	Late appointment of service provider	Service provider appointed.
Alldays sewerage	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning completed Project at tender	5 000 000.00	480 444.84 (9.6%)	Delay in appointment of service providers	Expedite appointment of service providers

				evaluation stage				
Upgrading of Lebowakgomo Waste Water Treatment Works	% construction progress	Construction 100% complete & commissioning	Construction 25% complete	<b>Not Achieved</b> Planning – site investigation	2 900 000.00	0 (0%)	Awaiting LONMIN to finalize the scope of works	Expedite the finalization of scope of works
Blouberg Household sanitation	Number of households with access to basic sanitation	Households with access to sanitation	Households with access to sanitation	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	1 000 000.00	275 485.89 (27.5%)	Delay in appointment of service providers	Expedite appointment of service providers
Molemole Household sanitation	Number of households with access to basic sanitation	625 household with access to basic sanitation	150 Households with access to sanitation	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 850 000.00	618 050.57 (16.1%)	Delay in appointment of service providers	Expedite appointment of service providers
Aganang Sanitation Household Sanitation	Number of households with access to basic sanitation	625 household with access to basic sanitation	150 Households with access to sanitation	<b>Not Achieved</b> Planning completed Project at tender	4 900 000.00	419 975.80 (8.6%)	Delay in appointment of service providers	Expedite appointment of service providers

				evaluation stage				
Lepelle-Nkumpi Household Sanitation	Number of households with access to basic sanitation	750 household with access to basic sanitation	150 Households with access to sanitation	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	4 900 000.00	0 (0%)	Delay in appointment of service providers	Expedite appointment of service providers
<b>PROJECT S</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>WATER QUALITY</b>								
Construction of Water Quality Laboratory : Phase 2	% construction Water Quality Laboratory	100% Completion of laboratory Phase 2	Planning & Construction (20% - Foundations phase completed)	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 500 000.00	0 (0%)	None	None
Electrification of 20 Boreholes	Number of boreholes electrified	20 boreholes electrified	Planning (submission of application to Eskom)	<b>Not Achieved</b> Planning – application submitted to Eskom	1 000 000.00	0 (0%)	Insufficient budget to complete the project due to high Eskom connection costs.	Scope to be reduced

Construction of Boreholes concrete pump houses in all local municipalities	Number of concrete pump houses constructed	19 pump houses constructed	Construction of pump houses	<b>Not Achieved</b> Terms of reference developed	1 500 000.00	0 (0%)	Late identification of sites by the local municipalities	Expedite the construction of pump houses
Construction of operator houses in all satellite offices	Number of operator houses constructed	2 operator houses constructed	Construction of operator houses	<b>Not Achieved</b> Terms of References developed	200 000.00	0 (0%)	Insufficient budget to implement the project	R 1 800 00 to be catered for during budget adjustment
Design Molemole satellite office (Construction)	Number of building designs completed	1 building design completed	Drafting of specifications	<b>Not Achieved</b> Designs completed in the 2011/12 financial year	1 000 000.00	0 (0%)	Insufficient funds for construction	Request additional funds for construction
Fencing of boreholes	Number of boreholes fenced	Boreholes fenced	Boreholes fenced	<b>Achieved</b> 3 Boreholes fenced	400 000.00	0 (0%)	None	None

PROJECT S	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
Operations & Maintenance Funding Transfer(Local Municipality)	Percentage transfers of Operations & Maintenance Funding to Local Municipality (12 000 000 .00)	100% Transfer of Operations & Maintenance Funding to Local Municipality	25% Transfer of Operations & Maintenance Funding to Local Municipality	<b>Achieved</b>  25% transfer of O&M budget to local municipalities done	12 000 000.00	3 000 000.00 (25%)	None	None
Free Basic Water	Percentage payment of electricity and diesel invoices	100% payment of electricity and Diesel invoices	100% payment as per invoice	<b>Achieved</b>  100% payment as per received invoices	9 000 000.00	850 000.00 (9.4%)	None	None
Term Contracts/ Operations & Maintenance Support	Water equipment and infrastructure maintained	Maintenance (Major Repairs) of water equipment's and infrastructure	100% response to breakdowns as-and-when required in line with the service standards	<b>Achieved</b>  100% response to breakdowns as-and-when required in line with the service standards	11 256 000.00	1 006 988.44 (8.9%)	None	None
Water Conservation & Demand Management	Implementation of Water Conservation & Demand Management	Implementation of the Water Conservation & Demand Management strategy	Implementation of Water Conservation & Demand Management strategy	<b>Achieved</b>  One recommendation from the Water Conservation & Demand	Nil	Nil	No budget to implement all the recommendations from the Water Conservation &	Request funding during adjustment budget to implement some of the recommendations

	nt strategy			Management Strategy project is being implemented under Lebowakgomo water supply project.			Demand Management strategy	in the current financial year.
Operations & Maintenance Refurbishment	Rehabilitated water assets and infrastructure	Rehabilitated water assets and infrastructure	25% assets and infrastructure rehabilitated	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	24 769 000.00	1 814 217.32 (7.3%)	Finalizing procurement of service providers	Expedite appointment of service providers
Operations & Maintenance Tool and Equipment	Pressure loggers, leak detectors, valve detectors and software etc. procured	Procurement of Pressure loggers, leak detectors, valve detectors and software etc.	Procurement of equipment	<b>Not Achieved</b> Planning – Terms of reference developed	300 000.00	0 (0%)	Finalizing procurement of service providers	Expedite appointment of service providers
Full Scale Water Services Infrastructure Assets Functional assessment	Percentage progress Report on Full Scale Water Services Infrastructure	100% Report on Full Scale Water Services Infrastructure	Procurement of service providers	<b>Achieved</b> Service provider procured – 1 <sup>st</sup> draft report submitted	7 000 000.00	0 (0%)	None	None

Establishment of Project Management Unit	Appointment of service providers, implementation of contract	Functional Project Management Unit	Finalization of procurement	<b>Achieved</b> Project Management Unit appointed	7 000 000.00	0 (0%)	None	None
Bulk water purchase	Percentage payment of Lepelle Northern Water invoices	100% payment of Lepelle Northern Water invoices	100% of monthly payment of Lepelle Northern Water invoices	<b>Achieved</b> 100% of monthly payment of Lepelle Northern Water invoices done	60 000 000.00	4 016 867.21 (6.7%)	None	None
Asset replacement	All absolute assets replaced	Replacement of obsolete Asset	Procurement of service provider	<b>Achieved</b> Service provider procured	1 000 000.00	0 (0%)	None	None
LONMIN Bulk Sewer	Agreement between Capricorn District Municipality and LONMIN	Construction of the supply line	Agreement between Capricorn District Municipality and LONMIN	<b>Not Achieved</b> Meeting between stakeholders held and busy preparing Memorandum Of Understanding	LONMIN to fund	Nil	Awaiting the finalization of the scope of works	Expedite the finalization of the scope of works

PROJECT S	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTI ON PLAN
<b>WATER QUALITY</b>								
Water quality monitoring and sampling	Number of chemicals and 1200 microbiological samples collected	800 chemicals and 1200 microbiological samples	200 Chemicals 300 Micro-biological	<b>Achieved</b>  223 chemical and 300 microbiological samples collected	2 300 000.00	0 (0%)	None	None
Installation of Online Disinfection Units	Number of online Disinfection Units installed	12 Online Disinfection Units & 530 Online Refills.	3 Disinfection Units & 130 Refills	<b>Achieved</b>  3 Disinfection units completed.	800 000.00	140 940.28 (17.6%)	None	None
Implementation of Water Safety & Security Plans	Number of reservoirs fenced	8 Reservoirs	Planning & procurement of Service Provider	<b>Achieved</b>  Service provider appointed.	600 000 00	0 (0%)	None	None
Implementation of Water Safety & Security Plans	Number of interventions on Water Safety & Security Plans	12 interventions on water safety and security plans	3 Interventions	<b>Achieved</b>  3 interventions done (sealing of reservoirs).	800 000 00	123 462.00 (15.4%)	None	None
Water and waste water consumables	Chemicals and other consumables for quality analysis	Purchase for 1 WTW & 4 WWTW	Mashashane WTW, Lebowakgomo WWTW	<b>Not Achieved</b>  Consumables not purchased.	300 000.00	0 (0%)	Delays from local municipalities in submitting the list of	District water quality unit to assist local municipalities with the

	procured						consumables	compilation of the lists.
Unit Process Audit for Water Treatment Works	Number of Water Treatment Works Audited	1 Water Treatment Works	Planning & Procurement	<b>Not Achieved</b>  Planning completed  Project at tender evaluation stage.	250 000.00	0 (0%)	None	None
Blue Drop Assessment	Percentage compliance	90%	To be reported on Q4	Meeting held with locals to provide information for assessment	Nil	Nil	None	None
Green Drop Assessment	Percentage compliance	60%	To be reported on Q4	Meeting held with locals to provide information for assessment	Nil	Nil	None	None
<b>PROJECTS</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>ROADS</b>								
Routine maintenance	Percentage Routine maintenance on roads	100% Routine maintenance on District roads	100% Routine maintenance on District roads	<b>Not Achieved</b>  Terms of reference	1 000 000.00	0 (0%)	Long processes of site inspections and finalization of	Fast track the processes.

				developed			the scope of works	
Chloe to Kordon D3432 (EPWP)	Number of Kms to be tarred	Construction 100% and commissioning	15% Construction	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 900 000.00	327 306.38 (8.4%)	Finalizing procurement of service providers	Expedite appointment of service providers
Pinkie Sebotse to Rosenkranz clinic (D3429)	Number of Kms to be tarred	Construction 100% and commissioning	15% Construction	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	3 000 000.00	721 899.11 (24.1%)	Finalizing procurement of service providers	Expedite appointment of service providers
Ga-Molele to Gemarke	Number of Kms to be tarred by June 2013	4km to be tarred by June 2013	15% Construction	<b>Not Achieved</b> Planning completed Project at tender evaluation stage	8 100 000.00	665 172.83 (8.2%)	Finalizing procurement of service providers	Expedite appointment of service providers
<b>PROJECTS</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>LANDFILL SITES</b>								
Establishment of	Landfill sites	Construction completed	Contractor appointed	<b>Not Achieved</b>	17 500 000.00	0 (0%)	Contractor not appointed due	To be implemented on a

the Blouberg landfill	established			Contractor not appointed.			to conversion of the project into a multiyear project.	multiyear basis.
<b>PROJECT S</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>TRANSPORT</b>								
Capacity Building in the Taxi Industry	Number of workshops	4 Workshops	1 workshop	<b>Not Achieved</b> Terms Of References Developed	Nil	Nil	Awaiting appointment of service provider	Expedite appointment of service providers
Alignment of Integrated Transport Plan with Public Transport Strategy	Percentage progress on Integrated Transport Planning	Updated integrated transport plan	Finalization of procurement	<b>Achieved</b> Service provider appointed	300 000.00	0 (0%)	None	None
Enforcement of Public Transport –By-Laws (Multi)	Number of workshops	4 Workshops	1 workshop	<b>Not Achieved</b> Workshop not held. Workshop concept document submitted	Nil	Nil	No budget to implement the project.	To request for budget during the budget adjustment process.

Road Safety Education Programme	Number of awareness programmes	16 awareness programmes	4 awareness programmes	<b>Achieved</b> 5 awareness programmes conducted	Nil	Nil	None	None
Public transport rural infrastructure planning	Data collection on roads infrastructure and public transport facilities	1 Report of infrastructure data	Specifications	<b>Not Achieved</b> Draft TOR's developed but not yet served at the specification committee.	1 776 000.00	0 (0%)	Awaiting for revised TORs from National Department of Transport	Revised TORs received from National Department of Transport
<b>PROJECTS</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>ELECTRICITY</b>								
Aganang LM	250 households electrified	100% Construction and commissioning	Planning (approval by Eskom)	<b>Achieved</b> Planning – Designs at Eskom and awaiting approval	4 900 000	0 (0%)	Awaiting approval from Eskom technical team	Continuous engagement with Eskom to expedite the approval processes
Blouberg LM	Percentage transfer to LM and service level	100% Construction and commissioning	Service level agreement	<b>Achieved</b> Service level agreement developed	1 000 000	0 (0%)	None	None

	agreement							
Lepelle Nkumpi LM	250 households electrified	100% Construction and commissioning	Planning	<b>Achieved</b> Construction at 5%	4 900 000	0 (0%)	None	None
Molemole LM	210 households electrified	100% Construction and commissioning	Planning	<b>Achieved</b> Planning – Designs at Eskom and awaiting approval	3 850 000	0 (0%)	Awaiting approval from Eskom technical team	Continuous engagement with Eskom to expedite the approval processes
<b>PROJECTS</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>INSTITUTIONAL &amp; SOCIAL DEVELOPMENT</b>								
Projects awareness (water week awareness campaigns)	Number of meetings, minutes and attendance registers for different projects	67 project awareness campaigns	67 project awareness campaigns	<b>Achieved</b> 67 project awareness campaigns conducted	80 000.00	0 (0%)	None	None
Establishment of project steering	Number of committees established	67 project steering committees established	67 project steering committees established	<b>Achieved</b> 67 project steering	NIL	NIL	None	None

committees				committees established				
Introduction of service providers	Minutes and attendance registers for introduction of meetings	Introduction of all consultants & contractors	Introduction of consultants	<b>Achieved</b> All appointed Consultants introduced	NIL	NIL	None	None
Facilitation of scope of work	Number of developed scope of work	67 scope works developed	67 scope of works developed	<b>Not Achieved</b> 62 scope of works developed	NIL	NIL	Delays in the finalization of the designs for 5 projects in Molemole due to low yielding boreholes.	Geo- hydrological investigations in progress.
Facilitation of memoranda of agreements	Number of agreements on scope of work signed	67 memoranda agreements signed	67 memoranda agreements signed	<b>Not Achieved</b> 62 memoranda of agreements signed	NIL	NIL	Delays in the finalization of the designs for 5 projects in Molemole due to low yielding boreholes.	Geo- hydrological investigations in progress.
Development of community profiles	Number of reports analysis of existing services	67 community profile reports submitted	67 memoranda agreements signed (community profiles)	<b>Not Achieved</b> 29 community profiles submitted	NIL	NIL	Fragmented coordination	Improved coordination through ward/community structures

Development of project profiles	Project profile reports submitted	67 project profile reports developed	No target	No target for the 1 <sup>st</sup> quarter	NIL	NIL	None	None
Assessment of training needs	Number of training needs assessment reports submitted	67 needs assessment reports submitted	7 needs assessment reports submitted	<b>Achieved</b> 22 needs assessment reports submitted	NIL	NIL	None	None
Training of project steering committees	Number of training reports of project steering committees	67 training reports submitted	7 training reports submitted	<b>Achieved</b> 22 PSC training reports produced	NIL	NIL	None	None
Job Creation & economic empowerment	Reports of number of jobs created and entrepreneurs appointed	An estimated number of 840 jobs created	An estimated number of 210 jobs created	<b>Not Achieved</b> Site not yet established by contractors.	NIL	NIL	Delays in the appointment of contractors.	Job creation to be determined once contractors are on site.
	Reports of number of local entrepreneurs appointed	67 report on appointed local entrepreneurs submitted	7 report on appointed local entrepreneurs submitted	<b>Not Achieved</b> Site not yet established by contractors.	NIL	NIL	Delays in the appointment of contractors.	Reports to be produced once contractors are on site.
Establishment of water committees (steering	Number of reports on water committees established	67 water committees established	7 water committees established	<b>Achieved</b> 21 water committees established	200 000.00	0 (0%)	None	None

committee meetings)								
Health and Hygiene awareness campaign	Number of reports on health and hygiene campaigns conducted	67 Health and hygiene awareness campaign	7 Health and hygiene awareness campaign	<b>Not Achieved</b> Health and hygiene awareness campaigns not held.	80 000.00	0 (0%)	Fragmented coordination	Integration with other municipal programs
Enforcement of Water By-laws	Number and reports on water by-laws awareness campaigns held	67 by-laws awareness campaigns	7 by-laws awareness campaigns	<b>Not Achieved</b> By-laws awareness campaigns not held.	NIL	NIL	Fragmented coordination	Integration with other municipal programs
Water Week awareness campaign	Reports on water week awareness campaigns held	1 water week awareness campaign	No target	No target in the 1 <sup>st</sup> quarter	80 000.00	0 (0%)	None	None
District Sanitation Task Team Coordination	Minutes of District Sanitation Task Team Coordinated	4 district sanitation task team meetings coordinated	1 district sanitation task team meetings coordinated	<b>Not Achieved</b> Meeting not held. (cancelled due to stakeholders not forming a quorum )	NIL	NIL	Poor attendance by stakeholders	Integrate the meetings with the water sector forum

**2011/12 INFRASTRUCTURE SERVICES ROLL OVER PROJECTS**

**PLANNING AD DEVELOPMENT**

<b>PROJECT S/ACTIVITY</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>PROGRESS</b>	<b>TOTAL BUDGET (OPEX/CAPEX)</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURES/ACTION PLAN</b>
<b>Roll-over</b> Water projects for 2011/12 financial year	Number of project construction	43 projects to be completed by June 2012	<b>Not Achieved</b> 13 are completed 29 under construction 1 at tender ward stage.	141,906,645.47	106 157 356  (74.8%)	Appointment of contractors in the 3 <sup>rd</sup> and 4 <sup>th</sup> quarters of the financial years	Appointment of consultants in a multi-year approach
<b>PROJECT S/ACTIVITY</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>PROGRESS</b>	<b>TOTAL BUDGET (OPEX/CAPEX)</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURES/ACTION PLAN</b>
Maune WS	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R 4 000 000.00	R 1 396 692.00  (35%)	None	None
Jupiter WS	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R 4 000 000.00	R 1 255 617.00  (31.4%)	None	None

Monotwane WS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 80% Construction	R 4 000 000.00	R 1 117 476.00 (28.1%)	Project physically completed, awaiting Eskom to energize the project	Continuous engagement with Eskom to energize the project
Moetagare WS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 80% Construction	R 4 000 000.00	R 2 036 481.00 (51%)	Project physically completed, awaiting Eskom to energize the project	Continuous engagement with Eskom to energize the project
Terrebrugge WS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 85% Construction	R 4 000 000.00	R 623 416.00 (15.6%)	Awaiting Eskom to energize the borehole	Continuous engagement with Eskom to energize the borehole
Mabitsela WS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 75% Construction	R 4 000 000.00	R 2 677 842.00 (67%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Kgabo park WS	% construction progress	100% Construction	<b>Not Achieved</b> 50% Construction	R 4 000 000.00	R 3 7 000 000.00 (92.5%)	None	None

Ga-Selolo WS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 85% Construction	R 4 000 000.00	R 2 138 737.00 (53.5%)	Awaiting Eskom to energize the borehole	Continuous engagement with Eskom to energize the borehole
Kgomo school WS	% construction progress	100% Construction	<b>Not Achieved</b> Construction 85%	R 4 000 000.00	1 256 145.00 (31.4%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
The Glade BWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 100% Construction	R 5 000 000.00	R 5 000 000.00 (100%)	None	None
Mashamaitte BWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 90% Construction	R 1 000 000.00	R 751 800.00 (75.2%)	None	None
Mashalane Dilaeneng	% construction progress	Project completed (100%)	<b>Not Achieved</b> 70% Construction	R 2 500 000.00	R1 740 577.00 (69.6%)	Late appointment of service provider and poor performing contractor	The project will be completed in the 2012/13 financial year and  Warning letter issued to the contractor.

Tolwe phase 2 and 3 BWS	% construction progress	Project completed (80%)	<b>Not Achieved</b> Tender awarded	R 3 000 000.00	0 (0%)	Awaiting LEDET to approval layouts	Continuous engagement with Blouberg LM
Windhoek Extension	% construction progress	Project completed (80%)	<b>Not Achieved</b> 75% Construction	R 4 000 000.00	R 2 786 557.00 (69.7%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
My Darling Extension Reticulation	% construction progress	Project completed (100%)	<b>Not Achieved</b> Construction at 40%	R 3 000 000.00	R 2 125 484.22 (70.8%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
De Villiersdale BWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> Project completed 100%	R 4 000 000.00	R 4 000 000.00 (100%)	None	None
Indermark BWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> Construction at 40%	R 4 500 000.00	R 2 164 258.23 (48.1%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year

Blackhill WS	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R 1 000 000.00	R 1 000 000.00 (100%)	None	None
Diepsloot BWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 80% Construction	R 3 000 000.00	R 2 261 307.00 (75.4%)	Awaiting for a borehole to be energized	Blouberg LM (Electricity Unit) busy on site
Specon RWS	% construction progress	Project completed (100%)	<b>Achieved</b> 100% Construction	R 4 000 000.00	R 4 000 000.00 (100%)	None	None
Groothoek RWS (Ga-Molapo reticulatio n)	% construction progress	Project completed (100%)	<b>Not Achieved</b> 75% Construction	R 4 000 000.00	R 3 261 534.00 (81.5%)	Awaiting Eskom to energize the project	Continuous engagement with Eskom to energize the borehole
Groothoek (Mathibela )	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R 2 000 000.00	R 1 000 000.00 (50%)	Project stopped, due to community unrest	MMC engaging the community
Groothoek (Mosheng oville reticulatio n)	% construction progress	Project completed (100%)	<b>Not Achieved</b> 50% Construction	R 2 000 000.00	R 2 000 000.00 (100%)	None	None

Groothoek /specon RWS reticulatio n Sehlabeng & Mashego	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed (80%)	R 2 000 000.00	R 552 000.00 (27.6%)	Project delayed due to poor workmanship by the contractor	Warning letter issued
Groothoek (Matjatji reticulatio n)	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R 2 000 000.00	R 2 000 000.00 (100%)	None	None
Groothoek ( Matlharoll a reticulatio n)	% construction progress	Project completed (80%)	<b>Achieved</b> Project completed 100%	R 2 000 000.00	R 2 000 000.00 (100%)	None	None
Groothoek (Lebowak gomo)	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R 4 000 000.00	R 2 000 000.00 (50%)	None	None
Mphahlele RWS (Nkotokwa ne yard connectio	% construction progress	Project completed (100%)	<b>Not Achieved</b> 60% Construction	R 2 000 000.00	R 685 522.00 (34.3%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants

n)							in a multi-year
Mphahlele RWS (Seleteng upgrading)	% construction progress	Project completed (100%)	<b>Not Achieved</b> 60% Construction	R 3 000 000.00	R 1 454 777.23 (48.5%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Mphahlele RWS (Mamaolo upgrading)	% construction progress	Project completed (100%)	<b>Not Achieved</b> 80% Construction	R 2 000 000.00	R 577 819.00 (28.9%)	Awaiting Eskom to energize the borehole	continuous engagement with Eskom to energize the borehole
Mphahle RWS (Mashite yard connections)	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R4 397 123.00	R 4 397 123.00 (100%)	None	None
Mathabatha RWS WTP	% construction progress	Project completed (80%)	<b>Not Achieved</b> 30% Construction	R 3 000 000.00	R 512 222.11 (17.1%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Mathabatha RWS (Matatane)	% construction progress	Project completed (80%)	<b>Not Achieved</b> 40% Construction	R 2 000 000.00	R 678 996.33 (33.9%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants

							in a multi-year
Mathabatha RWS (Mphaane ng Bulk line)	% construction progress	Project completed (80%)	<b>Not Achieved</b> 40% Construction	R 2 000 000.00	R 454 141.02 (22.7%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Mafefe RWS (Ngwana me internal reticulation)	% construction progress	Project completed (50%)	<b>Not Achieved</b> 40% Construction	R 3 000 000.00	R 454 141.02 (15.1%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Molemole Municipality: Mogwadi borehole development (Rita/Beth esta borehole)	% construction progress	Project completed (50%)	<b>Not Achieved</b> 5% Construction	R 5 000 000.00	0 (0%)	Low yielding boreholes	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year

Mogwadi RWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 50% Construction	R 2 500 000.00	R 2 500 000.00 (100%)	None	None
Maponto Fatima & Sekakeni RWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 50% Construction	R 6 000 000.00	R 1 784 969.33 (29.7%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Brussels, Madikana & Phasha RWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 30% Construction	R 5 000 000.00	R 843 987.22 (16.9%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Mogwadi WTP	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed 100%	R5 756 645.00	R 1 386 032.00 (24%)	None	None
Sekakeni, Mokomen e, Makgatho, Maupye RWS	% construction progress	Project completed (100%)	<b>Achieved</b> Project completed (100%)	R1 150 000.00	R 1 150 000.00 (100%)	None	None

Molotong, Fatima, Maponto & Mokgehle RWS	% construction progress	Project completed (80%)	<b>Not Achieved</b> 30% Construction	R5 000 000.00	R 700 000.00 (14%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Polokwane Municipality: Houtrivier RWS	% construction progress	Project completed (100%)	<b>Not Achieved</b> 95% Construction	R10 500 000.00	R 8 897 424.00 (84.7%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
<b>OUTPUT/PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>PROGRESS</b>	<b>TOTAL BUDGET (CAPEX/OPEX)</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURES/ACTION PLAN</b>
<b>SANITATION</b>							
Roll Over: Sanitation	% construction progress	5 projects to be completed by June 2012	<b>Not Achieved</b> 1 project completed 3 projects under construction 1 project at tender evaluation stage	31,359,531	8 787 259.12 (28%)	Appointment of contractors in the 3 <sup>rd</sup> and 4 <sup>th</sup> quarters of the financial years  Delay in Environmental Impact Assessment	Appointment of consultants in a multi-year approach  Delay in Environmental Impact (EIA) approved on the 22 August 2012

						(EIA) approval	
Aganang Household s sanitation: Aganang Household s sanitation	% construction progress	Project completed at 100%	<b>Not Achieved</b> 70% construction	R 5 000 000.00	R 2 000 000.00 (40%)	Poor performing service provider	Warning letter issued to the contractor
Mogwadi WWTW	% construction progress	Project completed at 100%	<b>Not Achieved</b> 50% construction	R 5 000 000.00	R 3 000 000.00 (60%)	Delay in approval of EIA from Department of Environmental Affairs	Continuous engagement with the Department to approve the EIA
Blouberg Rural Household s sanitation: Alldays sewer	% construction progress	Project completed at 100%	<b>Not Achieved</b> Project at tender evaluation stage	R 3 000 000.00	0 (0%)	Late appointment of service provider	The project will be completed in the 2012/13 financial year and appointment of consultants in a multi-year
Lepelle-Nkumpi sanitation: Upgrading of Lebowakg	% construction progress	Project completed at 100%	<b>Not Achieved</b> Service provider appointed	R 15 359 531.00	R 1 000 000.00 (6.5%)	Awaiting finalization of MOU between CDM and Lonmin	Expedite the signing of the MOU

omo WWTW							
PROJECT S/ACTIVITY	KPI	ANNUAL TARGET	PROGRESS	TOTAL BUDGET (OPEX/CAPEX)	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
WATER QUALITY							
Construction of Water Quality Laboratory : Phase 1	% construction progress	100% Completion of laboratory Phase 1	<b>Not Achieved</b>  Construction at 95%	6 115 295	4 115 145  (67.3%)	Delay from the supplier for steel roof	Expedite the construction
PROJECT S/ACTIVITY	KPI	ANNUAL TARGET	PROGRESS	TOTAL BUDGET (OPEX/CAPEX)	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN S
TRANSPORT							
Public transport rural infrastructure planning Phase 1	% construction progress	1 Report of infrastructure data	<b>Not Achieved</b>  45% of infrastructure data is collected to compile a report	1 688 000.00	655 897.00  (38.9%)	Appointment of the service provider during the 4 <sup>th</sup> quarter of the financial year	Expedite the completion of the project

**COMMUNITY SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>QUARTERLY PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURES/ACTION PLAN</b>
<b>EMERGENCY AND DISASTER MANAGEMENT</b>								
Referral of request on Land for Disaster Management Centre	Number of requests referred to Polokwane local municipality	Service Level Agreement signed with Polokwane on land for Disaster Centre	Consultation with Polokwane local municipality through Inter-Governmental Relations (IGR)	<b>Achieved</b>  Consultation with Polokwane local municipality was done and a report to that effect has been produced and referred to Inter-Governmental Relations (IGR) structures.	Nil	Nil	None	None
Procurement of Disaster Relief Material	Number of relief material procured	100 tents, 1000 blankets and 100 salvage sheets procured	Tender process	<b>Achieved</b>  Tender advertised, briefing on the tender was held. Tender due to be presented to Bid Evaluation Committee.	R500 000	0 (0%)	None	None

South African National Standards (SANS) & National Fire Prevention Act (NFPA) codes / licences	Number of codes / licences renewed	Two licences renewed	Renewal of South African National Standards (SANS) & National Fire Prevention Act (NFPA) codes / licences	<b>Achieved</b> South African National Standards (SANS) Codes licence renewed.	R18 000	0 (0%)	Insufficient funds for National Fire Prevention Act (NFPA) licence	Requested shifting portion of funds from the skid units vote
Referral of Service Level Agreement on emergency services	Number of Service Level Agreements referred to Polokwane local municipality	Service Level Agreement signed with Polokwane on emergency services	Consultation with Polokwane local municipality	<b>Achieved</b> Consultation with Polokwane local municipality was done and a report to that effect has been produced and referred to Inter-Governmental Relations (IGR) structures.	Nil	Nil	None	None
Skid units	Number of skid units procured	Two skid units procured	Develop and submit specifications	<b>Not achieved</b> Specifications not developed.	R80 000	0 (0%)	Proposal to shift funds to address shortfalls in respect of NFPA licence and international events (Disaster	Project to be stopped to cater for shortfalls within the votes for Disaster Day and Fire Week campaigns

PROJECT	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	QUARTERLY PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
<b>ENVIRONMENTAL MANAGEMENT</b>								
Stack Emission Monitoring equipment	One stack emission monitoring equipment procured	Availability of one stack emission monitoring tool	Tender process	<b>Achieved</b>  Terms of Reference submitted to Supply Chain Management for processing	220 000.00	0 (0%)	None	None
Laboratory analysis of air quality samples	Number of reports on analysis of air quality samples	4 air quality monitoring reports issued	1 air quality monitoring reports issued	<b>Achieved</b>  2 analysis reports available	75 000.00	0 (0%)	None	None
Management of municipal landfill sites	Number of management reports for landfill sites issued.	4 land fill site management reports issued	1 land fill site management reports issued	<b>Not achieved</b>  The report has not been issued.	4 100 000	0 (0%)	Landfill sites not yet completed.	Management of the landfill site will only commence upon completion of landfill sites.
Transfer to Wild Life Environmental	Number of reports	4 Reports (1 per quarter)	1 report on Wild Life Environment	<b>Achieved</b>  One Wild Life	130 000.00	0 (0%)	None	None

Society Of South Africa (WESSA )Eco-Schools Environmental Education Awareness	produced		al Society Of South Africa (WESSA )/Eco-Schools programme	Environmental Society Of South Africa (WESSA )/Eco-Schools programme report available				
PROJECT	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	QUARTERLY PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
SPORTS, RECREATION, ARTS AND CULTURE								
Refurbishment of community assets( Transfer of funds to municipalities)	Percentage of R1.8 Million transferred to local municipalities for refurbishment of community facilities	100% transfer of funds to local Municipalities	Facilitation of memorandum of agreement in respect of the usage of the money for the particular purpose of the refurbishment	<b>Not achieved</b> No progress	R 800 000	0 (0%)	Local municipalities still to provide list of identified facilities to be refurbished	Letters written to the targeted local municipalities to request the information
Heritage events celebration	Number of heritage events held	1 heritage event to be held	1 heritage event successfully held	<b>Achieved</b> 1 heritage event held on the 24 <sup>th</sup> September 2012 in	R 200 000	R163, 400 (81.7%)	None	None

				partnership with other structures as a provincial event				
Mayoral primary schools competition (Sport and Recreation Development Programme)	Number of events facilitated	01 sporting programme facilitated	Mobilise schools to participate	<b>Achieved</b> Schools mobilized to participate ( identified with assistance of the Department of Education )	R 300 000	0 (0%)	None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>QUARTERLY PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURES/ACTI ON PLAN</b>
<b>MUNICIPAL HEALTH SERVICES</b>								
Evaluation of food outlets	Number of food outlets evaluation reports produced	12 food evaluation reports issued.	3 evaluation report s	<b>Achieved</b> 3 evaluation reports produced	Nil	Nil	None	None
Food quality monitoring	Number of food sample analysis reports produced	12 food sample analysis reports issued.	3 food quality analysis report s	<b>Not achieved</b> No food sampling reports produced	R212 000.00	0 (0%)	Laboratory services account closed	Matter is been addressed by CDM Finance section.

Evaluation of water sources	Number of water quality monitoring reports produced	12 water sources monitoring reports issued	3 water sources monitoring reports issued	<b>Achieved</b> 3 water sources Monitoring reports issued	Nil	Nil	None	None
Communicable disease control	Number of Moore pads planted	100 Moore pads planted	25 Moore pads planted	<b>Not achieved</b> No Moore pads were planted	50 000,00	0 (0%)	Laboratory services account closed	Matter is been addressed by CDM Finance section.
Follow up of communicable diseases cases reported	% of reported cases followed up	100% of reported cases followed up	100% Of reported cases followed up	<b>Achieved</b> 100% of all cases reported were followed up	Nil	Nil	None	None
Waste management compliance reports	Number of projects evaluated for waste management compliance	160 projects evaluated for waste management compliance	40 projects evaluated for waste management compliance	<b>Achieved</b> 40 projects evaluated for compliance	100 000,00	0 (0%)	None	None
Ensuring compliance of facilities with environmental health legislation	Number of facilities evaluated for environmental health legislation	120 facilities evaluated for environmental health legislation compliance	30 facilities evaluated for environmental health legislation compliance	<b>Achieved</b> 45 facilities evaluated for environmental health legislation	Nil	Nil	None	None

	compliance.			compliance				
Community environmental awareness (embark on environmental health awareness)	Number of community Environmental Awareness sessions conducted.	60 community environmental Awareness sessions conducted.	15 environmental awareness sessions held	<b>Achieved</b> 33 environmental awareness sessions held	100 000	0 (0%)	None	None

#### ROLL-OVER PROJECTS FROM 2011/12 FINANCIAL YEAR

PROJECT	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	QUARTERLY PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
Establishment of the Lepelle-Nkumpi Landfill	Construction of landfill site completed	Completion of the Lepelle-Nkumpi landfill site completed (100%)	Construction of landfill site completed	Project only at 98% completion	17 500 000.00 Contract amount: 13 629 766.13	13 629 766.13 (80.17%)	Contract completion re-scheduled for end of October 2012	PMU monitoring contractor and consultants for project progress

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>INTERGRATED DEVELOPMENT PLANNING</b>								
Development and Review of Integrated Development Plan	Number of Integrated Development Plan/Budget approved	1 (one) 2012/13 Integrated Development Plan /Budget approved	Development of process plan and framework	<b>Achieved</b> 2013/14 Integrated Development Plan /Budget Framework/Process Plan was approved by Council on the 23 August 2012.	R500 000.00	R136 014.00 (27.2%)	None	None
Strategic Planning Sessions	Number of Strategic Planning Sessions Coordinated	Coordinated all 6 Departmental , 1 Management and 1 Organisational Strategic Planning Sessions.	No target for the quarter	2 <sup>nd</sup> quarter target.	R500 000.00	0 (0%)	None	None
2030 Growth and Development Strategy	Number of 2030 Growth Development Strategy	1 (one) 2030 Growth and Development Strategy approved	Draft diagnostic report	<b>Not Achieved</b>  Service provider appointed.	R1 800 000.00	0 (0%)	Late appointment of service provider.	The service provider to fast track the implementation of the project

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
	approved							

**INSTITUTIONAL POLICY & RESEARCH**

Organisational Service Delivery Budget Implementation Plan	Number of Organisational Service Delivery Budget Implementation Plan approved	2 Organisational Service Delivery Budget Implementation Plan approved	Preparations of the Organisational Service Delivery Budget Implementation Plan	<b>Achieved</b>  Action plan developed.	Nil	Nil	None	None
Organisational performance monitoring	Number of Organisational performance reports in line with Organisational Service Delivery Budget Implementation Plan	5 of organisational performance reports in line with Organisational Service Delivery Budget Implementation Plan	1 annual organisational performance report produced	<b>Achieved</b>  1 Annual organisational performance report produced and submitted to Coghsta and Finance for submission to Treasury.	Nil	Nil	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
Outcome 9 reporting	Number of Outcome 9 reports produced	4 Outcome 9 reports	1 Outcome 9 report produced	<b>Achieved</b>  1 Outcome 9 and 2 Local Government Turn Around Strategy report produced	Nil	Nil	None	None
Organisational service standards	Number of monitoring reports on organisational service standards produced	4 reports on monitoring of organisational service standards produced	1 monitoring report on the adherence to organisational service standards produced	<b>Not Achieved</b>  Drafting of the service standards in progress.	Nil	Nil	Delays in the finalization of service standards	Action plan developed.  Office of the Premier to assist with the development of service standards.
Performance Monitoring and Evaluation	Number of Monitoring and Evaluations Forums held	4 District monitoring and evaluation forums held	1 District Monitoring & Evaluation Forum held	<b>Achieved</b>  District Monitoring & Evaluation forum held in Blouberg Local municipality on the 18 July 2012.	53 000.00	0 (0%)	None	None
Customer satisfaction framework/survey (External and	Number of Customer Satisfaction	1 customer satisfaction framework	1 <sup>ST</sup> draft customer satisfaction	<b>Achieved</b>  1 <sup>st</sup> Draft of the customer	Nil	Nil	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

PROJECT	KPI	ANNUAL TARGET	QUARTERLY TARGETS	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
internal)	framework		framework	satisfaction framework is available.				
PROJECT	KPI	ANNUAL TARGET	QUARTERLY TARGETS	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN

**TOWN AND REGIONAL PLANNING**

Site Demarcation	Number of baseline reports on sites demarcated	1 report on site demarcation produced	Consultation with Department of Cooperative Governance, Human Settlement and Traditional Affairs	<b>Achieved</b>  Consultation with Department of Cooperative Governance, Human Settlement and Traditional Affairs done on the 11 <sup>th</sup> August 2012	Nil	Nil	None	None
Tenure Upgrading	Number of baseline reports on nodal tenure upgrading	1 report on tenure upgrading produced	Consultation with Department of Cooperative Governance, Human Settlement and Traditional	<b>Achieved</b>  Consultation with Department of Cooperative Governance, Human Settlement and Traditional Affairs done on the 11 <sup>th</sup> August 2012	Nil	Nil	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
			Affairs					
Spatial Planning Awareness	Number of awareness campaigns conducted	5 Spatial Development Framework/Geographical Information Systems awareness campaigns conducted	1 awareness session conducted	<b>Achieved</b>  2 spatial planning awareness sessions held	R50 000	R5 400 (10.8%)	None	None
Corporate Geographical Information Systems	Number of Geographical Information Systems and database and website updated	1 Geographical Information Systems & Database and Website updated	Testing and training of focus groups	<b>Achieved</b>  Testing and training of focus groups done on the 03 – 5 <sup>th</sup> September 2012 (Information Technology & Geographical Information Systems officials)	R450 000.00	R133 763.00 (29.7%)	None	None
Database Update on 2011/12 & 2012/13 Projects	Percentage progress of Geographical Information Systems database update on	100% update of Geographical Information Systems database on all completed	25% update	<b>Not Achieved</b>  Update on Geographical Information Systems database not done.	Nil	Nil	Service provider still collecting data of build drawings	Fast track collection of data for build drawings

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
	all completed projects	projects						
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>

**LOCAL ECONOMIC DEVELOPMENT**

Promotion of Tourism Products (Tourism exhibitions)	Number of tourism exhibitions coordinated	3 Tourism exhibitions coordinated	Planning and preparation	<b>Achieved</b> Planning and preparation of tourism exhibitions done.	R 230 000.00	0 (0%)	None	None
Tourism promotional material	Number of tourism promotional materials produced	2000 copies of tourism promotional material	Compilation of tourism information	<b>Achieved</b> Tourism information compiled	Nil	Nil	None	None
Facilitation of transfer of Motumo Trading Post and Mafefe tourism camp to the Local Municipalities	Number of projects transferred to respective municipalities	2 completed projects transferred to local municipalities	Facilitation of the development of the transfer agreement	<b>Achieved</b> Concept document developed and submitted to Legal Services Unit for further processing	Nil	Nil	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
Development of Capricorn Nature Reserve Belt	Number of business plans developed	3 Business Plans developed	Facilitate advertisement for service provider to develop business plan	<b>Achieved</b> Small Enterprise Development Agency (SEDA) engaged to assist in the development of business plans.	Nil	Nil	None	None
Facilitation of information sharing sessions (agriculture, tourism, general Small Medium and Micro Enterprises)	Number of information sharing sessions held	4 information sharing sessions	1 information sharing session held	<b>Achieved</b> Held 1 Information sharing session in partnership with Lepelle-Nkumpi Local Municipality and Limpopo Economic Development, Environment and Tourism (LEDET) on the 20 <sup>th</sup> Sept 2012.	Nil	Nil	None	None
Implementation of Capricorn Economic Development Agency (Pre	Percentage progress on the completion of Capricorn Economic	100% completion of Capricorn Economic Development Agency	Development of action plan and establishment of technical working	<b>Achieved</b> Action plan developed and the technical working committee has	Nil	Nil	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
establishment phase)	Development Agency establishment phase 1	establishment phase 1	committee	been established				
Monitoring of number of jobs created in the district	Report on number of jobs created	12 Reports produced on number of created	3 reports produced (1 per month)	<b>Achieved</b>  3 Reports produced available	Nil	Nil	None	None
Facilitation of partnerships with sector departments, parastatals, and private sector	Number of memorandum of Understanding signed	Number of memorandum of Understanding signed	Facilitation of development of Memorandum of understanding	<b>Achieved</b>  Draft memorandums available and awaiting council resolution to proceed with partnerships with sector departments, parastatals, and private sector	Nil	Nil	None	None
Small Medium and Micro Enterprises Cooperatives and support	Small Medium and Micro Enterprises and Cooperatives supported	Support to Small Medium and Micro Enterprises and cooperatives	Support to Small Medium and Micro Enterprises and cooperatives	<b>Achieved</b>  Meeting was held with Department of Economic Development, Environment and Tourism and	R 100 000.00	0 (0%)	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
				Polokwane Municipality to collaborate on SMME Exhibitions				
Investment promotion	Promotion of Investment	Promotion of investment	Promotion of investment	<p><b>Achieved</b></p> <p>Alignment of investment plan in collaboration with Trade and investment Limpopo and Department of Economic Development, Environment and Tourism.</p> <p>Draft programme for outward missions available.</p>	R 150 000.00	0 (0%)	None	None
Agricultural Programmes	Agricultural programmes supported	Support to agricultural programmes	Support to agricultural programmes	<p><b>Achieved</b></p> <p>Supported Rampikisfontein agricultural cooperative and conflict resolution and the matter was referred to</p>	Nil	Nil	None	None

**DEVELOPMENT PLANNING AND ENVIRONMENTAL MANAGEMENT SERVICES DEPARTMENT**

PROJECT	KPI	ANNUAL TARGET	QUARTERLY TARGETS	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
				<p>Capricorn District Municipality's legal unit.</p> <p>Assessment of agricultural programmes done and revitalisation of Mmarutle Irrigation Scheme (Ga Hlahla) was selected for support by Capricorn District Municipality.</p>				

**2011/12 ROLLED OVER PROJECTS**

PROJECT	KPI	BASELINE	ANNUAL TARGET	QUARTERLY PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES
Socio Economic Impact assessment study	Availability of impact assessment study report	Draft analysis report available	Impact assessment study report(service delivery)	<p><b>Not Achieved</b></p> <p>Draft report available and presented to all local municipalities.</p>	R4 100 000.00	R3 301 000 (80.5%)	Suspension of the project by the University	University of Limpopo has prepared the request for variation order for more funds to complete the

				. Consolidation of inputs from Local municipalities is in progress to finalise the report.			of Limpopo attributable to Budget constraints	project which is yet to be processed.
Spatial Development Framework implementation framework	Number of Spatial Development Framework implementation framework available	Draft implementation framework available and circulated for comments to relevant stakeholders	Updated Spatial Development Framework Implementation Framework	<b>Not Achieved</b> Draft Spatial Development Framework Implementation Framework to local municipalities & Department of Rural Development & Land Reform for comments.	Nil	Nil	Feedback not yet received from the stakeholders.	Immediate follow ups to be made with the stakeholders.
Development of Lebowakgomo Master Plan	Number of Lebowakgomo Master Plan available	Draft status quo report available.	Availability of Lebowakgomo Master Plan	<b>Not Achieved</b> Draft Lebowakgomo Master Plan available	Nil	Nil	Still to undergo consultation	Lebowakgomo Master Plan will be finalized by December 2012

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
<b>HUMAN RESOURCES</b>								
Retention and Succession Plan	Number of retention strategies developed	1 retention strategy developed	1 Strategy developed	<b>Not Achieved</b>  No strategy developed	Nil	Nil	Consultations for development of the strategy not yet resumed due to the finalization of the organizational structure	Organisational structure finalized and consultation process with internal stakeholders to resume in October 2012.
Labour Relations Cases	Number of disciplinary cases referred and attended to	100 % of all disciplinary cases referred and attended to within 90 days	100% of all cases attended for within 90 days	<b>Achieved</b>  100% of all cases attended to within 90 days	400 000.00	R99 149.18 (24.78%)	None	None
Employee Assistance Programme	Number of cases referred and attended to	100% of all cases referred within 5 days for attention	100% of all cases referred within 5 days for attention	<b>Achieved</b>  100% of all cases referred were attended within 5 days	300 000.00	R14 610.07 (4.87%)	None	None
Training and development of employees	Number of employees	200 employees to be	50 employees	<b>Not Achieved</b>  21 Officials Trained.	1 700 000.00	261 557.39 (15.38%)	Delays in the identification of training needs	Organizational structure finalized and placement

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
	trained	trained	trained	The Terms of References have been presented to the bid Specification Committee and have been forwarded to Bid Evaluation			pending the finalization of the organisational structure.	process underway.
Training and development of Councillors	Number of councilors capacitated on municipal programmes	52 Councilors capacitated on municipal programmes	13 councilors capacitated on municipal programmes	<b>Achieved</b> 17 Councillors Trained	400 000.00	282 436.04 (70.60%)	None	None
Internal Bursaries	Number of employees awarded with bursaries	40 employees awarded with bursaries	Targeted for the second quarter	<b>Achieved</b> Awarded 40 bursaries and are attending classes	500 000.00	43 638.70 (8.72%)	None	None
External Bursaries	Number of external bursaries awarded	20 external bursaries awarded	Targeted for the third quarter	<b>Achieved</b> Awarded 40 bursaries, 7 students dropped out. The program is	500 000.00	124 440.00 (24.88%)	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
				progressing				
Implementation of Occupational Health and Safety Plan	Number of implementation reports	4 implementation reports produced	1 implementation report produced	<b>Achieved</b> 1 Implementation report produced	150 000.00	0 (0%)	None	None
Employment Equity Reporting	Number of reports produced	4 implementation reports produced	1 implementation report produced	<b>Achieved</b> 1 Implementation Report Produced	Nil	Nil	None	None
Implementation on Organisational Development Change Management	Number of workshops on Change management processes for employees	4 change management workshops conducted	1 workshop conducted on change management	<b>Not Achieved</b> Workshop not conducted	Nil	Nil	Placement process has not been finalised.	Workshops will be conducted after placement report has been approved
Performance Management System	Number of induction sessions conducted	1 Performance management	Development of Terms of Reference	<b>Achieved</b> Terms of Reference developed	Nil	Nil	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
		system reviewed						
Induction of staff	Number of induction sessions conducted	4 induction sessions conducted	1 Induction session conducted	<b>Not Achieved</b> Induction session not conducted	Nil	Nil	Recruitment process not finalised	A date for induction will be set in the 2 <sup>nd</sup> quarter
Implementation of the Recruitment plan	% progress in the implementation of the recruitment plan	100 % implementation of the recruitment plan	25% implementation of the recruitment plan	<b>Not Achieved</b> Implementation of the recruitment plan not yet done.	Nil	Nil	Recruitment plan not yet finalised pending the finalisation of the placement process	The recruitment plan will be finalised during the 2 <sup>nd</sup> quarter
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
ADMINISTRATION								
Office Equipment (Backup generator, fire suppression, public communication)	Number of back-up generator purchased	1 back-up generator procured	Bid processes	<b>Achieved</b> Terms of Reference developed and served at specification committee 28/08/12	R300 000	0 (0%)	None	None
Repair of	Number of	2 back-up	2 back-up	<b>Not Achieved</b>	R20 000.00	0 (0%)	Baseline amount	To request

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
generators (Blouberg and Lepelle-Nkumpi)	back-up generators repaired	generators repaired	generators repaired	Terms of Reference developed and approved. Quotations received			is exceeding the allocated budget	additional funds during budget adjustments
Purchase of Office furniture	% of all furniture requests purchased	100% of all furniture requests purchased	Consultation with all department for needs analysis conducted	<b>Achieved</b>  Consultation with all departments for needs analysis conducted. Terms of reference submitted to Supply Chain Management for advertisement	R400 000.00	0 (0%)	None	None
Purchasing of protective clothing	% of all protective clothing requests purchased	100% of all protective clothing requests purchased	Consultation with all department for needs analysis conducted	<b>Achieved</b>  Consultation has been done and protective clothing for Environmental unit and Operations & Maintenance has been purchased.	R2.m	R71 929.81 (3.59%)	None	None
Purchasing of cleaning equipment	Number of cleaning equipment procured for	12 cleaning equipment purchased	12 cleaning equipment purchased	<b>Not Achieved</b>  3 Cleaning equipment procured	R20 000.00	R19 770.00 (98.85%)	Budget could only afford three equipments	Request more funding during budget adjustment

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
	all CDM offices							
Cleaning of satellite offices and fire stations	Number of satellite offices and fire stations provided with cleaning services	7 satellite offices provided with cleaning services	7 satellite offices provided with cleaning services	<b>Not Achieved</b> 2 offices provided with cleaning services (Disaster Centre and at 100 landross Mare).	R250 000.00	R41 819.19 (16.72%)	The identified cleaning needs exceed the budget.	Appointment of contract general workers to assist with the cleaning service
Purchasing and servicing of all fire extinguishers	Number of offices provided with fire extinguishers	Fire extinguishers purchased for 5 offices	Developed and approved specification	<b>Achieved</b> Specifications approved and tender is advertised	R100 000.00	0 (0%)	None	None
Building Maintenance for CDM offices	% adherence to maintenance of office and building plan	100% adherence to maintenance plan of building and offices through term contracts	100% adherence to maintenance plan of building and offices through term contracts	<b>Achieved</b> 100% adherence to maintenance plan of building and offices	R400 000.00	R26 000.00 (6.5%)	None	None
Access control and surveillance	Number of offices installed	8 offices installed with	Developed and approved	<b>Achieved</b>	R300 000.00	0 (0%)	Delays in finalizing the specifications	Fast tracking the benchmarking process in order to

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
cameras	with access control and surveillance cameras	access control and surveillance cameras	specifications	Developed specifications			due to benchmarking process	finalize approval of the specifications.
Purchasing of fleet (plants)	Number of vehicles purchased	28 vehicle purchased	Development of Terms of reference	<b>Achieved</b> Terms Of Reference approved by specification.	R3.8m	0 (0%)	None	None
Provision of shelter for security guards	Number of guard houses provided	6 guards houses procured	Developed and approved specification	<b>Achieved</b> Specifications developed and served at specification committee 28/08/12. The tender is on advert stage	R250 000.00	0 (0%)	None	None
Provision of physical Security services	Number of physical security assessment reports	12 physical security assessment reports	3 physical security reports completed	<b>Achieved</b> 3 physical security report compiled	R5.m	R1 099 763.12 (21.10)	None	None
Provision of copier services (external equipment)	Number of Rented copiers provided and managed to	12 management reports on 22 copiers provided	3 Report on Management of copier services	<b>Achieved</b> 3 Management of copier services report compiled	R2100 000.00	R809 289.59 (38.5%)	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
	all user departments	to user departments						
Provision of telecommunications (telephones)	Number of reports Telecommunication services provided to staff and Councilors	12 management report on telecommunication services	3 management report on telecommunication	<b>Achieved</b>  3 telecommunications report compiled	R2.m	R888 674.49 (44.43%)	None	None
Management of leased facilities (rental of offices)	Number of reports on management of leased facilities	12 report on management of leased facilities	3 report on management of leased facilities	<b>Achieved</b>  3 management of leased facilities report compiled	R3.m	R1 099 407.14 (36.64%)	None	None
OUTPUT/PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
LEGAL SERVICES								
Promotion of Administrative Justice Act	Number of Promotion of Administrative Justice Act (PAJA) guidelines developed	1 set of Promotion of Administrative Justice Act (PAJA)	Conducting research	<b>Achieved</b>  Research on Promotion of Administrative Justice Act (PAJA) completed	R280 000.00	0 (0%)	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
		guidelines developed						
Development of by-laws	Number of by-laws developed and reviewed	3 by-laws developed and reviewed	Public participation on 3 by-laws and tariffs	<b>Not Achieved</b> Public participation on 3 by-laws and tariffs not done (Credit control and debt collection by-law, tariff by-law and Fire-fighting by-laws)	Nil	Nil	By-laws not finalized due to consultation processes.	By-law process plan developed.
Litigation Management	Number of cases handled in accordance with the rules and settlement processes	100% of all cases handled in accordance with the rules and settlement processes	100% of all cases handled in accordance with the rules and settlement processes	<b>Achieved</b> 100% of all 41 cases handled in accordance with the rules and settlement processes.	R1 100 000.00	726 966.11 (66.08%)	None	None
Contracts Development	Number of contracts drafted within the required timeframes	100% of all contracts drafted within 5 days of full instructions (Opex) and 20 days of full instructions (Capex)	100% of all contracts drafted within 5 days of full instructions (Opex) and 20 days of full instructions (Capex)	<b>Achieved</b> 100% of 30 Opex contracts drafted within 5 days of instructions. 100% of 23 Capex contracts drafted	Nil	Nil	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
		days (Capex) of full instructions.	instructions.	within 20 days of instructions.				
Advisory Services	% of legal and opinions provided within 5 days	100% of all legal advice and opinions provided within 5 days of full instructions.	100% of all legal advice and opinions provided within 5 days of full instructions.	<b>Achieved</b> 100% of all (12) legal advices and opinions provided within 5 days of full instructions.	Nil	Nil	None	None
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
INFORMATION AND KNOWLEDGE MANAGEMENT								
SAP support & maintenance	Number of reports	4 quarterly reports on technical and general support and maintenance	1 report	<b>Achieved</b> 1 Quarterly technical report for support and maintenance is available	318 000.00	91 177.2 (28.67%)	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
Offsite backup	Number of reports on off-site data backup information	4 reports on offsite data backup information	1 report on offsite data backup information	<b>Not Achieved</b> Report not yet available as Offsite Backup implementation is still on process.	100 000.00	0 (0%)	Delay in Telkom line Upgrade on the Multiprotocol label Switching (MPLS) project for increasing the bandwidth	Fast track the implementation of the Telkom line upgrade to implement offsite backup
Computer software	Software procured	3 software's procured	Develop specifications	<b>Achieved</b> Specification developed, approved and tender advertised.	450 000.00	0 (0%)	None	None
Radio interfacing	Integrated Radio communication system	Radio communication system integrated with disaster centre	Develop specification	<b>Not Achieved</b> Specifications not yet developed	300 000.00	0 (0%)	Delays in negotiations with the two service providers for integration of the system.	Discussions with the current service provider to interface the Radio system and Emergency Services System.
Computer services	Number of software licenced	8 software licensed	2 software licensed	<b>Achieved</b> 2 Software Licence (Microsoft software and Joss software licence) procured	2 100 000.00	R439 488.32 (20.92%)	None	None

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
Electronic Document Management System	Number of Document management system developed	1 Document management system developed	Specification developed	<b>Achieved</b> Specifications for Document management system developed	1 000 000.00	0 (0%)	None	None
Computer hardware	Number of Computer hardware procured	28 Computer hardware procured	Developed and approved specification	<b>Achieved</b> Specification for computer hardware developed	450 000.00	0 (0%)	Investigation in progress to consider leasing versus buying option of computer equipments.	Findings and implementation to be done in the next quarter
IT Network infrastructure	Upgraded Network Infrastructure	5 sites connected to Capricorn District Municipality and network diagram provided	2 sites with network connectivity	<b>Not Achieved</b> 1 site connected with network connectivity (Landross Mare) Specification for the installation of wireless installation to water services done and submitted to Supply Chain	300 000.00	151 004.40 (50.33%)	Wireless Equipment had to be removed from Community services offices and be used at water services offices	Fast track the procurement process on installation of wireless network to water services offices

CORPORATE SERVICES DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTER 1 TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURES/ACTION PLAN
				Management				
SAP and IT assessment	Number of assessment report produced	1 assessment report produced	Appointment of service Provider	<b>Achieved</b> Service provider appointed	1 000 000.00	0 (0%)	None	None
Records Management Compliance	Number of records management compliance reports produced	4 records management compliance reports produced	1 records management compliance reports produced	<b>Achieved</b> 1 Records Management compliance report produced	Nil	Nil	None	None
Implementation of Promotion of Access to Information Act Manual	Number of Promotion of Access to Information Act compliance reports produced	4 Promotion of Access to Information Act compliance reports produced	1 Promotion of Access to Information Act compliance report produced	<b>Achieved</b> 1 Promotion of Access to Information Act compliance report produced	Nil	Nil	None	None
Records management policy workshops	Number of workshops conducted	4 workshops conducted	1 Workshop conducted	<b>Achieved</b> 3 Workshops conducted and 25 Officials attended	Nil	Nil	None	None

**CORPORATE SERVICES DEPARTMENT**

<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTER 1 TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURES/ACTION PLAN</b>
Records Audit	Number of audit reports on records compliance produced	4 audit reports on records compliance produced	1 audit report on records compliance produced	<b>Achieved</b>  1 Audit report on record compliance produced	Nil	Nil	None	None

**2011/12 ROLL OVER PROJECTS**

<b>OUTPUT/PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTER 1 TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
Telephone Upgrade	Upgraded telephone system	Telephone system upgraded	Phase I and II of the telephone upgrade - Technical solution and planning, installation of structural cabling	<b>Achieved</b>  Completed the planning, technical solution and mapping and installation of structural cabling (fiber optic cables).	R3 8m	R595 050.00 (15.65%)	None	None

STRATEGIC SUPPORT DEPARTMENT								
PROJECT	KPI	ANNUAL TARGET	QUARTERLY TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
<b>EXECUTIVE MAYOR'S OFFICE</b>								
Mayoral outreach programme	Number of Mayoral Outreach Programmes	Coordinated 4 Mayoral Outreach Programmes	1 Mayoral outreach programmes coordinated	<b>Not Achieved</b> Preparations have started and the event will be held in Aganang LM	300 000.00	0 (0%)	Venue was changed from Blouberg to Aganang when preparations were already at advance stage	The programme is planned to take place at Moshate Ga-Maraba in Aganang on the 25 <sup>th</sup> October
State of the district address	Number of SODA Coordinated	1 State of the District Address held	Development and implementation of programme	4 <sup>th</sup> quarter target	500 000.00	0 (0%)	None	None
Executive Office Support	Number of correspondences handled	200 correspondence handled	50 correspondence handled	<b>Achieved</b> 250 Correspondences handled by the Office	Nil	Nil	None	None
	Number of Executive meetings coordinated	36 meetings coordinated	09 meetings coordinated	<b>Not Achieved</b> 4 Political Management Team Meetings were held in this Quarter.	Nil	Nil	Other official engagements by participants	Meetings will be convened as per the institutional calendar
Speech Writing	Number of speech	100 well researched speech	25 well researched speech	<b>Achieved</b> 25 speeches	Nil	Nil	None	None

	completed	developed	developed	were written this quarter				
Public Relations	Number of media statements issued	12 well researched media statement issued.	03 well researched media statement issued.	<b>Achieved</b> 4 media statements issued.	Nil	Nil	None	None
	Number of media days and briefings	04 media days and briefings	01 media days and briefings	<b>Not Achieved</b> No media briefings and days were held	Nil	Nil	No key issues to communicate.	Media briefings will be convened as and when there are key issues to communicate
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>OFFICES OF THE CHIEFWHIP</b>								
District Lekgotla	Number of district Lekgotla held	4 district lekgotla	1 district lekgotla	<b>Not Achieved</b> District Lekgotla not held	250 000.00	0 (0%)	Official engagements by participants	District Lekgotla will be convened in the 2 <sup>nd</sup> quarter.
Multi Party Whippery	Number of Multi Party	4 Multi Party Whippery meetings	1 Multiparty Whippery	<b>Achieved</b> 1 Multiparty whippery meeting held	Nil	Nil	None	None
Whippery Management	Number of Whippery meetings successfully	12 Whippery Management meetings	3 Whippery Management meetings	<b>Achieved</b> 3 Whippery	Nil	Nil	None	None

	coordinated			meetings were held				
District Whippery Forum	Number of District Whippery Forum successfully coordinated	1 District Whippery Forum	1 District Whippery Forum	<b>Achieved</b> 1 District Whippery Forum was held	Nil	Nil	None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>OFFICE OF THE SPEAKER</b>								
Meetings of the Executive Authority	Number of Senior Management meetings	24 Senior Management meetings	12 Senior Management meeting	<b>Not Achieved</b> 11 Executive management meetings were held	Nil	Nil	1 meeting not held due to other work commitments	Adherence to the Institutional Calendar
	Number of Management meetings	12 management meetings	3 Management meetings	<b>Not Achieved</b> 2 Management meeting were held	Nil	Nil	1 meeting postponed due to the finalization of the 2011/12 annual report	Adherence to the Institutional Calendar
	Number of Mayoral Committee meetings	12 Mayoral Committee meetings	3 Mayoral Committee meetings	<b>Not Achieved</b> 2 Mayoral Committee meeting held	Nil	Nil	1 meeting not held due to other work commitments	Adherence to the Institutional Calendar

Meetings of Portfolio Committee and Clusters	Number of Portfolio Committee meetings	80 Portfolio Committee meetings	20 Portfolio Committee meetings	<b>Not Achieved</b> 18 Portfolio Committee meetings were held	Nil	Nil	Portfolio Committees realigned in August 2012 and the process have reduced Portfolio Committees to 8.	To review the number of Portfolio Committees as per the resolution of Council
	Number of cluster committee meetings	12 Cluster meetings	3 Cluster meetings	<b>Not Achieved</b> 1 Cluster meeting was held	Nil	Nil	2 meetings postponed due to other work commitments	Adherence to the Institutional Calendar
Meetings of Council meetings	Number of council meetings	4 Council meetings	1 Council meeting	<b>Achieved</b> 3 Council meetings were held	Nil	Nil	None	None
Meetings of oversight structures	Number of Municipal Public Accounts Committee meetings	11 Municipal Public Accounts Committee meetings	3 Municipal Public Accounts Committee meetings	<b>Achieved</b> 3 Municipal Public Accounts Committee meetings were held	Nil	Nil	None	None
	Number of Internal Arrangements committee	11 internal arrangements meetings	3 internal arrangements meetings	<b>Not Achieved</b> 2 Internal Arrangements	Nil	Nil	Realignment of Portfolio Committees by Council merged the	The Key Performance Indicator will be reviewed during SDBIP review

				meetings were held			Internal Arrangements activities with those of Corporate Services	process
Public Participation programmes	Number of Council Outreach programmes coordinated	4 Council outreach programmes	1 Council outreach	<b>Achieved</b> 1 Council outreach was held	400 000 00	136 450 00 (34.11%)	None	None
	Number of Municipal Public Accounts Committee Public Hearings coordinated	5 Municipal Public Accounts Committee public hearings	No target for the 1 <sup>st</sup> quarter	3 <sup>rd</sup> Quarter Target	400 000 00	0 (0%)	None	None
	Number of Women Parliament held	1 Women Parliaments	1 Women Parliament	<b>Achieved</b> 1 District women entrepreneur faire held	50 000 00	14 500 00 (7.25%)	None	None
	Number of Youth Parliament convened	1 Youth Parliaments	1 Youth Parliament	4 <sup>th</sup> Quarter target	50 000 00	0 (0%)	None	None
Project visits	Number of project visits coordinated	12 Projects visits	3 Number of Project visits	<b>Achieved</b> 5 Project visits were conducted in all the Local	25 000 00	4 460 00 (17.84%)	None	None

				Municipalities.				
Monitoring of council resolutions	Percentage implementation of resolutions	100% implementation of resolutions	100% implementation of resolutions	<b>Achieved</b> 100% resolutions implemented	Nil	Nil	None	None
<b>PROJECTS</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>1<sup>ST</sup> QUARTER TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>SPECIAL FOCUS</b>								
Children Development Programmes	Number of Children Development Programme implemented	15 children awareness campaigns and 4 Children Advisory Council	4 awareness campaigns and 1 Children Advisory Council	<b>Not Achieved</b> 4 Awareness Campaigns held.  Children Advisory Council not held.	100 000.00	0 (0%)	Only one person dealing with special focus issues in Local municipalities.	Forum reconstituted to deal with all special focus issues in general.
Disability Development Programmes	Number of Disability Development Programmes implemented	5 Disability awareness campaigns and 4 Disability Forums	1 awareness campaigns and 1 Disability Forums	<b>Achieved</b> 1 Awareness campaign for the blind and partially sighted sector held.  1 Disability	50 000.00	15 250.00 (30.5%)	None	None

				Forum held.				
Gender Development Programmes	Number of Gender Development Programme implemented	5 Gender based violence road-shows, 5 Gender empowerment workshops, 1 Women's month programme and 1 Gender forums	2 Gender based violence road-shows and Gender empowerment workshops 1 Women's month programme and 1 Gender forums	<p><b>Achieved</b></p> <p>5 Gender Based Violence roadshows was facilitated in all the 5 local municipalities</p> <p>1 Gender Empowerment Workshop was facilitated in partnership with Gender Links for Polokwane Municipality.</p> <p>1 (August) Women's month programme (11 events) coordinated in all the 5 local municipalities.</p> <p>1 Gender Forum meeting was</p>	350 000.00	273 233.00 (78.06%)	None	None

				held.				
Older Persons Development Programmes	Number of Older persons Development Programme implemented	5 Older Persons awareness campaigns, 5 workshops and Older persons month programme and 4 Older Persons forum	2 Older Persons awareness campaigns, 2 workshops and 1 Older Persons forum	<b>Achieved</b> 3 Older Persons awareness campaign held 2 Older Persons Workshops were facilitated. 1 District Older Persons forum coordinated.	100 000.00	28 445.00 (28.44%)	None	None
Youth Development Programmes	Number of Youth Development Programme implemented	1 District Employment Summit, 1 Youth health campaigns, 1 Young women dialogue, 5 Youth council workshops, 4 Youth development meetings and 1 Youth month programme	1 Young Women in Dialogue, 1 Youth council workshop and 1 Youth development meeting	<b>Not Achieved</b> Young Women in Dialogue not held. 1 Youth council workshop on Road Safety held in partnership with the Department of Roads and Transport (Capricorn	250 000.00	22 680.00 (9.07%)	Young Women in Dialogue was postponed.	To be held in October 2012.

				1 youth development meeting coordinated for the youth and graduate entrepreneurship programme (Y-Age) in partnership with LEDET (Limpopo Economic Development, Environment and Tourism).				
HIV & AIDS Governance ( planning)	Number of functional HIV and AIDS councils	4 district aids council meetings 4 district aids technical team meeting and 4 district Community Based Organisations forum meetings	1 district aids council meetings 1 district aids technical team meeting and 1 district Community Based Organisations forum meetings	<b>Achieved</b> 2 District Aids Council Technical Committee meeting held. 1 District AIDS Council meeting held.	50 000.00	39 088.00 (78.17%)	None	None

HIV & AIDS Prevention Programmes	Number of awareness campaigns coordinated	5 HIV, AIDS & TB awareness campaigns	1 HIV, AIDS & TB awareness campaigns	<b>Achieved</b> 2 HIV/ AIDS Prevention Awareness campaign held.	200 000.00	16 250.00 (8.12%)	None	None
HIV & AIDS Care, Support & Treatment	Number of care, support and treatment activities coordinated	5 care, support and treatment activities coordinated	1 care, support and treatment activities coordinated	<b>Achieved</b> 1 Debriefing session was held for Aganang municipality Support Group members.	100 000.00	5 200.00 (5.2%)	None	None
HIV & AIDS Capacity Building	Number of capacity building programmes rolled out	5 governance workshops to Community Based Organisations forum board	2 governance workshops to Community Based Organisations forum board	<b>Achieved</b> 2 Community Based Organizations Governance workshops held.	100 000.00	0 (0%)	None	None
HIV & AIDS Research, Monitoring and Evaluation	Number of statistical reports produced	5 Monitoring and Evaluation reports produced	1 Monitoring and Evaluation reports produced	<b>Achieved</b> 1 Monitoring and Evaluation reports produced Municipality for verification of existence of new Community Based Organisations identified for	Nil	Nil	None	None

				funding by Department of Health for all Local municipalities excluding Lepelle-Nkumpi Local municipality).				
Community Based Organisations /Non-Governmental Organisations Summit	Number of summits held	1 Community Based Organisations / Non-Governmental Organisations summit	Planning	<b>Achieved</b>  Planning in progress (consolidation of inputs from Community Based Organisations)	150 000.00	0 (0%)	None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTER 1 TARGETS</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>COMMUNICATIONS</b>								
Corporate Image Building	Number of corporate gifts procured, interviews broadcasted  Number of media days organised and media	<ul style="list-style-type: none"> <li>• 12 interviews broadcasted</li> <li>• 4 Media days organised</li> <li>• Media statements</li> <li>• 2 paid interviews</li> </ul>	3 interviews broadcasted  1 media statement issued	<b>Achieved</b>  9 interviews broadcasted  8 media statements issued	650 000.00	0 (0%)	None	None

	statements/press releases issued	organised						
Advertising	Percentage advertising of municipal activities on print and electronic media	100% advertising of municipal activities on print and electronic media	100 % advertising of municipal activities on print and electronic media by June 2013	<b>Achieved</b>  100% advertising of municipal activities on print and electronic media (19 adverts)	1 200 000.00	197 768.29 (16.48%)	None	None
Publications	Number of Mogarafase publications	4 Mogarafase  12 Mgobozi Publications	1 Mogarafase  3 mgobozi Publications	<b>Not Achieved</b>  Mogarafase not printed.  3 mgobozi published	500 000.00	0 (0%)	Delays in the appointment of service provider.	To be issued in October 2012.
	Number of Integrated Development Plan, Budget speech produced and printed	350 Integrated Development Plan,  300 budget	No target for the quarter	No target for the quarter			Integrated Development Plan and Budget Speech are and annual publications	Integrated Development Plan and Budget speech to be produced in the 4 <sup>th</sup> quarter
	Number of diaries and calendars developed and distributed	700 diaries and 3000 calendars	700 diaries and 3000 calendars	<b>Not Achieved</b>  At tender adjudication stage and designs are			These are annual promotional materials	Advert is out and in September a service provider will be appointed to do

				available				production
	Percentage of brochures and other publications produced and printed	100% of brochures and other publications printed	100% of brochures and other publications produced and printed as and when is needed	<b>Achieved</b>  100% of brochures and other publications produced and printed		0 (0%)	None	None
	Number of annual reports produced	Number of copies of annual report printed	100 copies of annual report printed	<b>Not Achieved</b>  Copies not yet printed. Annual performance report produced as part of the Annual report.			Currently the annual report is awaiting audited financial statements which are going to be issued in the 2 <sup>nd</sup> quarter.	Printing of the annual report will be done in the 3 <sup>rd</sup> quarter.
Publicity	Number of communication of municipal programmes publicized	12 programmes communicate	1 communication of municipal programmes publicized	<b>Achieved</b>  11 communication of municipal programmes publicized	200 000.00	29 900.00 (14.95%)	None	None
Stakeholder Participation	Number of events coordinated	11 events coordinated	4 events coordinated	<b>Achieved</b>  23 events coordinated	300 000.00	0 (0%)	None	None
	Number of stakeholders meeting organised	08 stakeholders meeting coordinated	2 stakeholders meeting coordinated	<b>Achieved</b>  1 District Communication s Forum			1 meeting postponed due to clashing of institutional events.	To be held in October 2012.

	Number of information sharing sessions organised	4 Information Sessions	1 session organised	<b>Not Achieved</b> Information Session not held.			1 information session postponed to incorporate it with cluster meetings of council.	To be held in October 2012.
	Number of production of videos produced from events held	12 videos produced	3 videos produced	<b>Achieved</b> 16 videos produced			None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>RISK MANAGEMENT</b>								
Development of organisational risk profile	Number of approved organisational risk profile	1 approved organisational risk profile	Compilation of the Risk register	<b>Achieved</b> 2012/13 risk register compiled and presented to Audit Committee.	Nil	Nil	None	None
Fraud prevention	Number of fraud prevention awareness campaigns facilitated	6 fraud prevention awareness campaigns facilitated	Concept document for the awareness campaigns	<b>Achieved</b> Concept document for the awareness campaigns drafted.	120 000.00	0 (0%)	None	None

	Number of fraud hotline reports	12 hotline reports	3 hotline reports	<b>Achieved</b> 3 hotline reports	Nil	Nil	None	None
	Number of Forensic Investigations conducted	100% of allegations investigated	100% of allegations investigated	<b>Achieved</b> 100% allegations investigated and report issued.	500 000.00	0 (0%)	None	None
	Number of cases provided with litigation	100% of cases provided with litigation support	100% litigation support on all cases requested	<b>Achieved</b> 100% litigation support provided.	Nil	Nil	None	None
Risk Management Committee	Number of Risk Management Committee meetings coordinated	4 risk management committee meetings coordinated	1 risk management committee meeting coordinated	<b>Achieved</b> 3 risk management committee meetings coordinated	Nil	Nil	None	Risk management issues discussed in Executive management meeting held every month.
Support to Municipal Public Accounts Committee	Number of Municipal Public Accounts Committee meetings supported	11 Municipal Public Accounts Committee meetings successfully Supported	3 Municipal Public Accounts Committee meetings successfully Supported	<b>Achieved</b> 3 Municipal Public Accounts Committee meetings supported	Nil	Nil	None	None

Fully functional risk management units at all local municipalities	Number of Risk management support provided to local municipalities	100% support provided to requests received.	100% support provided to requests received.	<b>Achieved</b> 100% support provided to requests received. (2 received and attended to)	Nil	Nil	None	None
<b>PROJECT</b>	<b>KPI</b>	<b>ANNUAL TARGET</b>	<b>QUARTERLY TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE/ACTION PLAN</b>
<b>INTERNAL AUDIT</b>								
Three year Risk Based Strategic Audit plan	Number of completed and approved organisational three year Risk Based Strategic Audit plan	Reviewed and approved risk based strategic audit plan approved	Reviewed and approved risk based strategic audit plan approved	<b>Achieved</b> Revised 2012-2015 Audit plan was approved by the Audit Committee.	Nil	Nil	None	None
Functional Audit Committee	Number of audit committee meetings coordinated	4 Audit committee meetings coordinated	1 audit committee meeting coordinated	<b>Achieved</b> 3 Audit committee meetings were successfully held.	350 000.00	145 027.18 (41.43%)	None	None

Coordination of the External Audit (Auditor General of South Africa) Processes.	Number of Audit Steering Committee meetings coordinated	12 audit steering committee meetings coordinated	3 audit steering committee meeting coordinated	<b>Not Achieved</b> 2 Audit Steering Committee Meetings by Auditor General were successfully held.	Nil	Nil	The other meeting was postponed due to non-availability of Auditor General's Audit strategy.	The strategy will be discussed in the next meeting.
Effective Internal audit Function	Number of internal audit reports issued	4 internal Audit reports issued	1 internal Audit report issued	<b>Achieved</b> 1 internal Audit report issued	500 000.00	0 (0%)	None	None
Fully functional Internal Audit units at all local municipalities	Number of internal audit support provided to local municipalities	100% support provided to requests received	100% support provided to requests received.	<b>Achieved</b> 100% support provided to requests (3 received and attended to)	Nil	Nil	None	None

Establishment of shared Internal Audit function District wide.	Number of reports provided on the establishment of shared Internal Audit function	Functional Shared Internal audit function	1 report on consultation on the draft business case to stakeholders	<b>Achieved</b> 1 report of draft business case on shared services currently on circulation members at local municipalities.	Nil	Nil	None	None
PROJECT	KPI	ANNUAL TARGET	1 <sup>ST</sup> QUARTER TARGET	PROGRESS	BUDGET	EXPENDITURE	CHALLENGES	CORRECTIVE MEASURE/ACTION PLAN
INTERGOVERNMENTAL RELATIONS								
District IGR Meetings	Number of Mayor's IGR meetings coordinated	4 District Mayors Forum	1 Forum was held	<b>Achieved</b> 3 Forums were held	200 000.00	63,000.00 (32%)	None	None
Municipal Manager's Inter Governmental Relations Meetings	Number of Municipal Manager's Inter Governmental Relations meetings coordinated	4 Municipal Manager's Forums	1 Forum was held	<b>Achieved</b> 2 Forums were held			None	None
Speaker's Inter Governmental Relations	Number of Speaker's Inter Governmental	4 Speakers Forum	1 Forum was held	<b>Achieved</b> 1 Forum was held			None	None

Meetings	I Relations meetings coordinated							
Chief-Whips Inter Governmental Relations Meetings	Number of Chief Whip's Inter Governmental I Relations meetings coordinated	4 Chief whip's Forum	1 Forum was held	<b>Achieved</b> 1 Forum was held			None	None
Technical Inter Governmental Relations Meetings	Number of Technical Inter Governmental I Relations for a Meetings coordinated	52 Technical Inter Governmental Relations for a meetings coordinated	13 Technical Inter Governmental Relations fora coordinated	<b>Achieved</b> 13 Technical Inter Governmental Relations fora coordinated successfully	Nil	Nil	None	None
Monitoring of Inter-Governmental Relations Resolutions	Percentage of resolutions implemented	100% of resolutions implemented	100% of resolutions implemented	<b>Achieved</b> 100% resolutions were implemented in the first quarter	Nil	Nil	None	None

**2011/12 ROLLED OVER PROJECTS**

<b>SPECIAL FOCUS</b>								
<b>PROJECT</b>	<b>KPI</b>	<b>BASELINE</b>	<b>ANNUAL TARGET</b>	<b>PROGRESS</b>	<b>BUDGET</b>	<b>EXPENDITUR E</b>	<b>CHALLENGES</b>	<b>CORRECTIVE MEASURE</b>
Community Based Organisations/Non-Governmental Organisations Summit	Number of summits held	Preparations for the summit done.	1 Community Based Organisations summit	<b>Achieved</b>  1 Community Based Organisations District Summit held	R200 000	R89 170.00 (44.58%)	None	None

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**NGOAKO MOLOKOMME**  
**MUNICIPAL MANAGER**

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**DATE:**